

**City of Brighton
Planning Commission
Regular Meeting Minutes
February 24, 2020**

The Board for the Planning Commission held a regular meeting on Monday, February 24, 2020 at City Hall, located at 200 N. First Street, Brighton, MI.

1. Call to Order/Roll Call

Vice-Chairman Petrak called the meeting to order at 7:00 p.m.

Commissioners Present: James Bohn, Mike Schutz, William Bryan, Susan Gardner, Ken Schmenk, Dave Petrak and Steve Monet

Members Absent: Matt Smith and Robert Pawlowski

Also present: Michael Caruso, Community Development Manager; Kelly Haataja, Executive Assistant to Community Development; Rob Bradford, Police Chief; Gretchen Gomolka, Finance Director, Marcel Goch, DPS Director and an audience of two.

Moved by Gardner, supported by Bryan to excuse Commissioners Smith and Pawlowski. ***The motion carried unanimously.***

2. Approval of the December 16, 2019 Regular Meeting Minutes

Moved by Bohn, supported by Schutz to approve the December 16, 2019 minutes as presented. ***The motion carried unanimously.***

3. Approval of the February 3, 2020 Special Meeting Minutes

Moved by Bohn, supported by Gardner to approve the February 3, 2020 minutes as presented. ***The motion carried unanimously.***

4. Approval of the February 24, 2020 Agenda

Moved by Gardner, supported by Monet, to approve the December 16, 2019 Meeting Agenda. ***The motion carried unanimously.***

5. Call to the Public

Vice-Chairman Petrak opened the Call to the Public at 7:01 p.m.

Hearing and seeing no comments, the Call to the Public was closed at 7:01 p.m.

Old Business

6. None

New Business

7. Review of the Draft Capital Improvements Plan

Mr. Caruso discussed the draft CIP presented to the Commissioners. He mentioned the items that will be amended to the draft, as well as items that will be removed.

Mr. Goch discussed the timing of the road projects.

The board discussed the priority rankings of the projects.

Mr. Goch stated there are many projects that are high priority and explained how it's determined which projects will move forward and when, based on needs and funding.

Ms. Gomolka explained the budget process and how the CIP relates to it.

Commissioner Schmenk discussed cost savings of switching to a cloud based IT server.

Ms. Gomolka stated a new server was just implemented for the next four years. She mentioned that in the interim, switching could be researched and discussed further with the IT Director and City Manager.

Commissioner Bohn asked about the ten-foot snow pusher.

Mr. Goch explained the equipment being used for snow removal and how implementing another snow pusher would improve efficiency.

Commissioner Bohn asked about the Grand River & Orndorf mast arm update and the Orndorf special assessment district.

The board discussed downtown parking lot maintenance.

Moved by Bryan, supported by Monet to recommend City Council adoption of the 2020-2026 City of Brighton Capital Improvements Plan including the amendments discussed. ***The motion carried unanimously.***

OTHER BUSINESS

8. Staff Updates

Mr. Caruso stated there will be a Special Planning Commission meeting on March 9th for the final site plan approval for the Bluffs at Springhill.

9. Commissioner's Report

Commissioner Gardner encouraged the commissioners to take the City survey if they haven't already.

10. Call to the Public

Vice-Chairman Petrak opened the Call to the Public at 7:44 p.m.

James Fowkes, 130 N. Third St. commented on his traffic concerns in the northwest neighborhood if the project at the Lindbom site is approved.

Susan Bakhaus, 907 Brighton Lake Rd. asked for clarification on funding for the Fairway Trails road project.

Mr. Goch apologized and stated he misspoke earlier, and the millage is the funding source.

Vice-Chairman Petrak closed the Call to the Public at 7:48 p.m.

10. Adjournment

Moved by Monet, supported by Schmenk, to adjourn the meeting. ***The motion carried unanimously.*** Meeting was adjourned at 7:48 p.m.

William Bryan, Secretary

Kelly Haataja, Recording Secretary