

**City of Brighton
Planning Commission
Meeting Minutes
January 23, 2017**

1. Call to Order/Roll Call

Chairperson Smith called the meeting to order at 7:30 p.m.

The following Commissioners were present:

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| Steve Monet | David McLane |
| Michael Schutz | Matthew Smith |
| Robert Pawlowski | David Petrak |
| Susan Gardner | Jim Bohn |

Moved by Commissioner Monet, supported by Commissioner Pawlowski, to excuse Commissioner Bryan from the meeting. **The motion carried unanimously.**

Also present: Nate Geinzer, City Manager; Brandon Skopek, Community Development Associate; and Kari Jozwik, City Engineer.

2. Approval of the December 19, 2016 Meeting Minutes.

It was noted by Commissioner Bohn that under New Business "Mr. Jozwik" should be corrected to "Ms. Jozwik".

Moved by Commissioner Bohn, supported by Commissioner Monet, to approve the December 19, 2016 Planning Commission meeting minutes as amended. **The motion carried unanimously.**

3. Approval of the January 23, 2017 Agenda

Moved by Commissioner Gardner, supported by Commissioner Petrak, to approve the agenda as amended. **The motion carried unanimously.**

4. Call to the Public

The call to the public was made at 7:34 pm with no response.

Old Business

5. None

New Business

6. None

Other Business

7. Staff Updates

- Mr. Skopek advised the Commission that Patty Thomas will not be the Recording Secretary for future meetings, and that the City has hired a new employee who will be the new Recording Secretary. Her name is Wendy Ayala, and she is the new Community Development Clerk.
- Ms. Jozwik updated the Commission that crews will be doing sewer clean out at night using video equipment starting the week of January 23, 2017.
- A Comprehensive Master Plan and Community Development Updates Presentation were done by Mr. Skopek.

Commissioner Pawlowski asked what are timelines for completion of the surveys and the Master Plan. Mr. Skopek replied 12-17 months.

Commissioner Bohn asked if the DBD section of the Master Plan covered only the DBD businesses or the complete DDA areas. Mr. Skopek replied it is a section of the Master Plan that focuses on the downtown area and is not tied into the DDA.

Commissioner Monet stated he appreciates that it will have sections dedicated to specific topics such as the Recreation Plan and The DBD Plan, and it's a tool to help developers better implement the city's objectives.

Commissioner Gardner asked if the DBD Master Plan section will include the residential streets nearest downtown. Mr. Skopek replied those streets would be included within the complete Master Plan and not the DBD section. He also stated there is a possibility the DBD section may spill over into surrounding areas.

Commissioner Pawlowski asked if there were areas close to downtown that will be possible recreation areas. Mr. Skopek stated the Recreation Plan section of the Master Plan will identify all possible recreation areas as well as the needs and wants associated with them.

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10. Commissioners Report

11. Call to the Public

The call to the public was made at 8:08 pm with no response.

12. Adjournment

Moved by Commissioner Monet, supported by Commissioner Petrak, to adjourn the meeting at 8:11 pm. **The motion carried unanimously**

Matt Smith, Chairperson

Patty Thomas, Recording Secretary