

City of Brighton
200 N. First Street, Brighton, MI 48116
Joint Meeting of the Downtown Development Authority
And
Brownfield Redevelopment Authority
Meeting Minutes
March 16, 2021

The Board for the Downtown Development Authority (DDA) held a Joint Meeting with the Brownfield Redevelopment Authority on Tuesday, March 16, 2021, conducted virtually.

1. Call to Order – Chairperson Corrigan called the meeting to order at 7:15 a.m.

2. Roll Call

Members Present Ashley Israel, Bob Herbst, Mark Binkley, Shawn Pipoly, Bill Albert, Scott Griffith, Lisa Nelson, Tim Corrigan, Dave Beauchamp, Jon Emaus and Cal Stone. All members participated remotely and disclosed their location.

Members Absent: Pam McConeghy and Alex Pushman

Also present: Doug Cameron, Mancuso & Cameron Law Office; Nate Geinzer, City Manager; Mike Caruso, Community Development Manager; Henry Outlaw, Management Assistant; Denise Murray, Ann Arbor SPARK; Kelly Haataja, Executive Assistant to Community Development; and an audience of one (1).

Motion by Emaus, supported by Griffith to excuse Board Members McConeghy and Pushman for personal reasons. **Motion passed unanimously by a roll call vote.**

3. Approval of March 16, 2021 Agenda

Motion by Griffith, seconded by Herbst to approve the agenda. **Motion passed unanimously by a roll call vote.**

4. Approval of Consent Agenda Items

- a. **Approval of Minutes: February 16, 2021 Regular Meeting**
- b. **Approval of DDA Bills**
- c. **Approval of BRA Bills**
- d. **Acceptance of Financial Report: FY20-21 through 2/28/2021**
- e. **Motion of Approval to Apply to USDA Rural Business Development Grant**

Motion by Pipoly seconded by Herbst to approve the Consent Agenda. **The motion carried by a roll call vote.**

5. Call to the Public

Chairperson Corrigan opened the call to the Public at 7:18 a.m. Hearing no comments, the Call to the Public was closed at 7:19 a.m.

6. New Business

a. Consider a Motion of Recommendation to City Council to Support the Adoption of a Complete Streets Policy

Mr. Outlaw provided an overview of the advantages of adopting a Complete Streets Policy noting it makes the City more competitive for grant opportunities. The policy outlines principals of complete streets and commits the City to considering them when planning and designing future projects.

Motion by Griffith, seconded by Herbst to support a recommendation to City Council for the adoption of a Complete Streets Policy. **The motion carried unanimously by a roll call vote.**

b. Motion of Support for Applying to the Transportation Alternatives (TAP) Grant for the Downtown Streetscape Project

Motion by Herbst, seconded by Nelson to apply to the Transportation Alternatives (TAP) Grant for the Downtown Streetscape Project. **Motion passed unanimously by a roll call vote.**

Board Member Pushman joined the meeting at 7:53 a.m.

c. Discussion on DDA Fiscal Year 2022 Work Planning and Consider Action Regarding the Full DDA Work Plan

Mr. Outlaw provided a draft work plan outlining a synopsis of each advisory committee's goals and priorities. The board discussed the draft plan, budget time-lines and future work planning.

Motion by Pipoly, seconded by Herbst to adopt the full DDA Fiscal Year 2022 Work Plan. **The motion carried unanimously by a roll call vote.**

7. Advisory Committee Reports

Board Member Stone noted the Pitch Competition Grant was applied for, and it was not awarded. Going forward the Economic Prosperity Committee will be incorporating the concept into their work plan.

8. Administrative/Consultant Reports

No Report

9. Chamber of Commerce Report

No Report

10. City Council Report

Mayor Pipoly commented City Council has had to put matters they've been working on, on hold, until new legal counsel is obtained.

Chairperson Corrigan announced after four years of service Board Member Stone has decided to resign from his position on the DDA Board. Mr. Corrigan thanked Mr. Stone for his service.

11. Adjournment

Motion by Herbst, seconded by Griffith to adjourn the meeting. **The motion carried by a roll call vote.** Meeting was adjourned at 8:17 a.m.

Respectfully submitted,

Kelly Haataja
Executive Assistant to Community Development