

City of Brighton
200 N. First Street, Brighton, MI 48116
Downtown Development Authority
Meeting Minutes
May 18, 2021

The Board for the Downtown Development Authority (DDA) held a Regular Meeting on Tuesday, May 18, 2021, conducted virtually.

1. Call to Order

Chairperson Corrigan called the meeting to order at 7:15 a.m.

2. Roll Call

Members Present: Pam McConeghy, Alex Pushman, Shawn Pipoly, Tim Corrigan, Bob Herbst, Lisa Nelson, Scott Griffith, Bill Albert, Mark Binkley, Dave Beauchamp and Ashley Israel. All members participated remotely and disclosed their location.

Motion by Board Member Herbst, seconded by Board Member Griffith to excuse Board Member Emaus for personal reason. **Motion carried unanimously by a roll call vote.**

Also present: Doug Cameron, Mancuso & Cameron Law Office; Mike Caruso, Community Development Manager; Henry Outlaw, Assistant to the City Manager; Denise Murray, Ann Arbor SPARK, and an audience of three (3) persons.

3. Approval of May 18, 2021 Agenda

Motion by Board Member Herbst, seconded by Board Member Albert to approve the agenda. **Motion carried unanimously by a roll call vote.**

4. Approval of Consent Agenda Items

- a. Approval of Minutes: April 20, 2021 Regular Meeting
- b. Approval of DDA Bills
- c. Acceptance of Financial Report: FY20-21 through 4/30/2021

Motion by Board Member Herbst, seconded by Board Member Albert to approve the Consent Agenda. **The motion carried unanimously by a roll call vote.**

5. Call to the Public

Chairperson Corrigan opened the call to the Public at 7:19 a.m.

Board Member Albert announced his candidacy for City Council.

Susan Backus announced her candidacy for City Council.

Call to the Public was closed at 7:20 a.m.

Board Member Emaus arrived at 7:21 am.

6. New Business

a. Election of Officers.

Henry Outlaw opened nominations for the Chair position.

Motion by Board Member Herbst, supported by Board Member Griffith to nominate Board Member Corrigan. Board Member Corrigan accepted the nomination. **The motion carried by a roll call vote, 11 yes 1 abstained.**

Henry Outlaw opened nominations for Vice-Chair.

Motion by Mayor Pipoly, supported by Board Member Griffith to nominate Board Member Nelson. Board Member Nelson accepted the nomination. **The motion carried by a roll call vote, 11 yes 1 abstained.**

Henry Outlaw opened nominations for Secretary.

Motion by Board Member Corrigan, supported by Board Member Pipoly to nominate Board Member Emaus. Board Member Emaus accepted the nomination. **The motion carried by a roll call vote, 11 yes 1 abstained.**

7. Advisory Committee Reports

Consider Advice to Purchase a promotional Banner for BAS Senior Formal Night.

Henry Outlaw presented information for the Board to consider purchasing a Banner to be used for future BAS Senior Formal Nights.

Motion by Board Member Griffith, supported by Board Member Herbst to purchase a promotional banner for BAS Senior Formal Night, not to exceed the cost of \$2,000.00. **The motion carried unanimously by a roll call vote.**

Bob Gibbs, Gibbs Planning Group, updated the Board on progress with the market study and retail analysis.

8. Administrative/Consultant Reports

Doug Cameron gave an update on the potential of renegotiating the Fifth/Third parking lease.

Denise Murray gave an update on her time being spent at the Farmer's Market.

Henry Outlaw gave an update regarding music at the AMP for the summer season, and did an update on the communications plan for the streetscape project.

9. Chamber of Commerce Report

Board Member McConeghy reported more vendors are signing up for the Farmer's Market, coming from the Ann Arbor Market. She also stated the Livingston Daily now resides at the Chamber building.

10. City Council Report

Mayor Pipoly reported City Council approved the 2021/2022 City budget and they approved the remodel of city hall council chambers.

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11. Adjournment

Motion by Board Member Herbst, seconded by Board Member Nelson to adjourn the meeting. **The motion carried by a roll call vote.** Meeting was adjourned at 8:02 a.m.

Respectfully submitted,

Michael Caruso
Community Development Manager