

City of Brighton
200 N. First Street, Brighton, MI 48116
Downtown Development Authority
Meeting Minutes
April 20, 2021

The Board for the Downtown Development Authority (DDA) held a Regular Meeting on Tuesday, April 20, 2021, conducted virtually.

1. Call to Order

Chairperson Corrigan called the meeting to order at 7:15 a.m.

2. Roll Call

Members Present: Pam McConeghy, Alex Pushman, Jon Emaus, Shawn Pipoly, Tim Corrigan, Bob Herbst, Lisa Nelson, Scott Griffith, Bill Albert, Mark Binkley, Dave Beauchamp and Ashley Israel. All members participated remotely and disclosed their location.

Also present: Doug Cameron, Mancuso & Cameron Law Office; Piet Lindhout, Lindhout Associates; Nate Geinzer, City Manager; Mike Caruso, Community Development Manager; Henry Outlaw, Assistant to the City Manager; Kelly Haataja, Executive Assistant to Community Development; and an audience of three (3) persons.

3. Approval of April 20, 2021 Agenda

Motion by Board Member Herbst, seconded by Board Member McConeghy to approve the agenda.
Motion carried unanimously by a roll call vote.

4. Approval of Consent Agenda Items

- a. Approval of Minutes: March 16, 2021 Regular Meeting
- b. Approval of DDA Bills
- c. Acceptance of Financial Report: FY20-21 through 3/31/2021

Motion by Board Member Emaus seconded by Mayor Pipoly to approve the Consent Agenda. **The motion carried unanimously by a roll call vote.**

5. Call to the Public

Chairperson Corrigan opened the call to the Public at 7:18 a.m. Hearing and seeing no comments, the Call to the Public was closed at 7:18 a.m.

6. New Business

a. BAS Senior Formal Night Discussion

The Board and Mr. Gavin Johnson; Brighton High School, discussed the schools' concept for hosting formal night in the downtown and ideas how the DDA and downtown businesses could participate. City Council approved a civic event application for the evening.

b. Presentation, Discussion, and Consider Direction to Staff on Tridge Condition and Maintenance Assessment by Lindhout Associates

Mr. Piet Lindhout offered an extensive presentation of the current condition of the tridge, his research for improvements, possible solutions and budget scenarios. Staff recommended the Infrastructure Committee research the project further for future discussions with the Board.

c. Discussion on FY 2021-2022 Budget

Motion by Board Member McConeghy, seconded by Herbst to recommend to City Council the Adoption of the Fiscal Year 2021-2022 Budget. **Motion carried unanimously by a roll call vote.**

7. Advisory Committee Reports

Board Member Nelson reported the Community Engagement Committee is working with the schools for their senior formal night, also the committee will be working on its vision and mission statement.

Mr. Caruso reported the Infrastructure Committee completed their work plan for budget.

Board Member Griffith reported the Economic Prosperity Committee completed their work plan for the budget process. He suggested viewing the Livingston Economic Program data compiled by SPARK.

8. Administrative/Consultant Reports

Mr. Outlaw recommended visiting the city website to review the Cleargov budget book and announced the City's texting service was up and running.

Mr. Caruso reported the Planning Commission met last night and denied the third site plan extension request to Towne Place Suites, and approved a site plan for a two story, 47,000 square foot office and research development building to Creative Construction Concepts, to be located on Rickett Road.

Manager Geinzer provided an update of the City's overall financial status, and stated a uniformed detective was added due to rising caseload. He announced the northwest neighborhood street and infrastructure reconstruction phase one begins next week, and Rickett Road phase two is expected to begin in June.

9. Chamber of Commerce Report

Board Member McConeghy invited everyone to the ribbon cutting and open house at the Brighton Lighthouse on Thursday.

10. City Council Report

Mayor Pipoly reported City Council is working on budget sessions with the final in May, and City Council has hired legal counsel, with one specializing in tax tribunal.

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11. Adjournment

Motion by Nelson, seconded by Herbst to adjourn the meeting. **The motion carried by a roll call vote.**
Meeting was adjourned at 8:37 a.m.

Respectfully submitted,

Kelly Haataja
Executive Assistant to Community Development