

**City of Brighton**  
**200 N. First St., Brighton, MI 48116**  
**Downtown Development Authority**  
**Special Meeting Minutes**  
**May 27, 2020**

The Board for the Downtown Development Authority (DDA) held a Special Meeting on Wednesday, May 27, 2020, conducted virtually.

**1. Call to Order**

Chairperson Corrigan called the meeting to order at 8:00 a.m.

**Members Present:** Bob Herbst, Dave Beauchamp, Pam McConeghy, Shawn Pipoly, Tim Corrigan, Scott Griffith, Bill Albert, Lisa Nelson, Ashley Israel and Mark Binkley

**Members Absent:** Cal Stone, Jim Muzzin and Alex Pushman

**Also present:** Doug Cameron, Mancuso & Cameron Law Office; Piet Lindhout, Lindhout Associates, Nate Geinzer, City Manager; Michael Caruso, Community Development Manager; Henry Outlaw, Management Assistant; Kelly Haataja, Executive Assistant to Community Development and an audience of two (2).

**Moved** by Herbst, supported by Griffith *to excuse Board Members Stone, Muzzin and Pushman. The motion carried unanimously by a roll call vote.*

**2. Approval of the May 27, 2020 Agenda**

**Moved** by Griffith, supported by Pipoly to approve the May 27, 2020 Agenda. ***The motion carried unanimously by a roll call vote.***

**3. Call to the Public**

Chairperson Corrigan opened the Call to the Public at 8:03 a.m. Hearing and seeing no comment, the Call to the Public was closed.

**4. New Business**

- a. Discussion of Creating Outdoor Dining Locations on DDA Owned/Leased Properties

Manager Geinzer presented concepts for carry-out dining courts downtown to support businesses while maintaining social distancing requirements. He discussed potential locations for picnic tables and hand sanitizing stations. He asked the board for a budget of up to \$3,500.

The board had discussion on being creative to allow flexibility of ordinances, while maintaining safety, observing executive orders and supporting ADA compliance for pedestrian traffic.

Manager Geinzer discussed the ability to position tents at various sites and weekend closures on Main Street to facilitate more pedestrian space and allowing businesses to make use of sidewalks.

The board discussed looking at cost benefits of purchasing and leasing picnic tables.

Mr. Lindhout cautioned on providing spaces for gatherings.

The board discussed maintaining social distancing and taking a slow approach to ensure it goes well.

Mr. Caruso explained sidewalk café, sidewalk occupancy and tent permits.

**Moved** by Herbst, supported by McConeghy to approve a budget up to \$3,500, to develop more availability of seating in downtown. **The motion carried unanimously with a roll call vote.**

## **5. Adjournment**

**Moved** by Herbst, supported by Nelson to adjourn the meeting. **The motion carried unanimously with a roll call vote** and the meeting was adjourned at 9:01 a.m.

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**Kelly Haataja, Recording Secretary**