

**City of Brighton
Downtown Development Authority
Regular Meeting Minutes
February 18, 2020**

The Board for the Downtown Development Authority (DDA) held a regular meeting on Tuesday, February 18, 2020 at City Hall, located at 200 N. First Street, Brighton, MI.

1. Call to Order – Chairperson Corrigan called the meeting to order at 7:15 a.m.

Members Present: Scott Griffith, Jim Muzzin, Dave Beauchamp, Cal Stone, Bill Albert, Pam McConeghy, Tim Corrigan, Shawn Pipoly, Mark Binkley, and Bob Herbst.

Members Absent: Alex Pushman, and Ashley Israel

Also present: Mr. Doug Cameron, Mancuso & Cameron Law Office; Nate Geinzer, City Manager; Mike Caruso, Community Development Manager, Kelly Haataja, Executive Assistant to Community Development and an audience of 1.

Moved** by McConeghy, supported by Herbst to excuse Board Members Pushman and Israel. **The motion carried unanimously.

Board Member Nelson arrived at 7:25 a.m.

2. Approval of the February 18, 2020 Agenda

Moved** by Pipoly, supported by Herbst to approve the February 18, 2020 Agenda. **The motion carried unanimously.

3. Call to the Public

The Call to the Public was made at 7:16 a.m. Hearing and seeing no comments, the Call to the Public was closed at 7:16 a.m.

4. Approval of Minutes

a. December 17, 2019 Regular Meeting

Moved** by Pipoly, supported by Muzzin to approve the December 17, 2019 Regular Meeting Minutes. **The motion carried unanimously.

5. Approval of Bills

Moved** by Griffith, supported by Pipoly, to approve the bills as presented. **The motion carried unanimously.

6. Financial Report - FY 19-20 Adopted Budget and YTD Summary (through 1/31/20)

Moved by Pipoly, supported by Muzzin to approve the financial report. The motion carried unanimously.

7. Unfinished Business

- a. None

8. New Business

a. Discussion Regarding Tridge or Treat

Jodie Valenti conducted a short discussion regarding moving the Tridge or Treat event to October 29, the Thursday before Halloween. She stated it has become increasingly difficult to get enough volunteers to work the event, and with Halloween being on a Saturday this year, she would more than likely have to downsize the event by half. By moving it to October 29th, she hopes to get the downtown businesses involved.

Board Member Muzzin stated there should be communications with the Brighton Area Fire Department, because he believes many of the families that attend Tridge or Treat, also attend the Fire Department Halloween event.

City Manager Geinzer asked Board Member Muzzin if the Fire Dept. ever considered changing their Halloween event date.

Board Member Muzzin stated it was a good idea, and that the event coordinators should work together. He also stated he believes if the two events move together on the Thursday before, that it would attract even more families.

b. Consider entering into Closed Session to Receive Written Attorney-Client Privileged Communications Pursuant to MCL 15.268(h)

Moved by Pipoly, supported by Herbst to close the meeting and enter into Closed Session. The motion carried unanimously by a roll call vote at 7:33 am.

Moved by Pipoly, supported by Griffith to end the Closed Session, and re-open the regular meeting. The motion carried unanimously at 7:55 am.

c. Consider Possible Action Resulting from Closed Session

No action taken.

d. Consider Approval of Fiscal Year 2020/2021 Recommended Budget

City Manager Geinzer presented the recommended budget and did a review of the document, discussing current projects, future projects, and changes from previous budgets.

Chairman Corrigan stated he agrees with putting a cap on community promotions and sponsorships, and having a fund setup for maintenance and emergency repairs.

Moved by McConeghy, supported by Herbst to approve the budget as presented. ***The motion carried unanimously.***

9. Mancuso & Cameron Report

No report

10. Lindhout Report – Piet Lindhout

No report

11. Administrative Report – Nate Geinzer

City Manager Geinzer stated there are many projects happening, commenting on the Roadies project and the Cheresko buildings.

12. Chamber of Commerce Report – Pam McConeghy

Board Member McConeghy reported the ribbon cutting held at Ginopolis Restaurant, and discussed a country music festival being planned at the Amp this fall.

13. City Council Report

No Report

Moved by Muzzin supported by Griffith to adjourn the meeting. ***The motion carried unanimously.*** Meeting was adjourned at 8:10 a.m.

Respectfully submitted,

Kelly Haataja, Recording Secretary