

**City of Brighton
Downtown Development Authority
Regular Meeting Minutes
December 17, 2019**

The Board for the Downtown Development Authority (DDA) held a regular meeting on Tuesday, December 17, 2019 at City Hall, located at 200 N. First Street, Brighton, MI.

1. Call to Order – Chairperson Corrigan called the meeting to order at 7:15 a.m.

Members Present: Scott Griffith, Jim Muzzin, Dave Beauchamp, Cal Stone, Bill Albert, Pam McConeghy, Ashley Israel, Tim Corrigan, Shawn Pipoly, Bob Herbst, Alex Pushman and Lisa Nelson.

Members Absent: Mark Binkley

Also present: Mr. Doug Cameron, Mancuso & Cameron Law Office; Nate Geinzer, City Manager; Marcia Gebarowski, Ann Arbor SPARK; Kelsea Combs, Flex Tech High School and an audience of 1.

*Moved by Muzzin, supported by Pipoly to excuse Board Members Binkley, Nelson and Pushman. **The motion carried unanimously.***

Board Member Pushman arrived at 7:19 a.m. and Board Member Nelson arrived at 7:21 a.m.

2. Approval of the December 17, 2019 Agenda

*Moved by Herbst supported by Griffith, to approve the December 17, 2019 agenda. **The motion carried unanimously.***

3. Call to the Public

The Call to the Public was made at 7:16 a.m. Hearing and seeing no comments, the Call to the Public was closed at 7:16 a.m.

4. Approval of Minutes

a. November 19, 2019 Regular Meeting

*Moved by Griffith, supported by Israel, to approve the November 19 2019 Regular Meeting Minutes. **The motion carried unanimously.***

5. Approval of Bills

*Moved by Griffith, supported by McConeghy, to approve the bills as presented. **The motion carried unanimously.***

6. Financial Report - FY 19-20 Adopted Budget and YTD Summary (through 11/30/19).

Moved by McConeghy, supported by Pipoly, to approve the financial report. The motion carried unanimously.

7. Conduct Biannual *Informational* Meeting

Mr. Geinzer noted a thorough update was provided at the previous *Informational* meeting noting there is not much new to add. The downtown streetscape project and budget discussions will continue in 2020 as well as parking conversations in the near future.

8. Unfinished Business

a. None

9. New Business

a. Discussion of Flex Tech High School Youth Entrepreneurship Program

Kelsea Combs, Flex Tech High School presented a vacant lot/building project to the board. Students will design a business to fill a vacant lot or building identified by the DDA within the City. By invitation they will present their proposals to a panel of judges, similar to a shark tank competition. She believes the project will offer students the opportunity to gain real world experience and is a good chance to engage with community members.

Ms. Combs stated she envisions members of the DDA, Chamber, and other community groups to mentor students as they develop their business proposals. She would like members of the DDA to present to her class on various topics and work with her to organize the competition. Ms. Combs stated she is looking for the DDA to identify four (4) sites by January 20th, to launch the project in February.

Ms. Combs presented an example of a student proposal. The board had discussion on the presentation. Mr. Geinzer stated he will work with the board to identify potential properties and volunteers for the project and the board thanked Ms. Combs for her presentation.

10. Mancuso & Cameron Report

Mr. Cameron wished everyone a joyful and peaceful holiday

11. Lindhout Report – Piet Lindhout

No report

12. Administrative Report – Nate Geinzer

Mr. Geinzer wished everyone a great holiday.

13. Chamber of Commerce Report – Pam McConeghy

Ms. McConeghy reported on the success of the Holiday Glow and mentioned Mayor Pipoly did a fine job.

14. Adjournment

Moved by Muzzin, supported by Herbst, to adjourn the meeting. ***The motion carried unanimously.*** Meeting was adjourned at 7:52 a.m.

Respectfully submitted,

Kelly Haataja, Recording Secretary