

**City of Brighton
Downtown Development Authority
Regular Meeting Minutes
June 18, 2019**

The Board for the Downtown Development Authority (DDA) held a regular meeting on Tuesday, June 18, 2019 at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI.

1. Call to Order – Chairperson Corrigan called the meeting to order at 7:15 a.m.

Members Present: Dave Beauchamp, Jim Muzzin, Tim Corrigan, Shawn Pipoly, Lisa Nelson, Mark Binkley, Pam McConeghy, Christopher Klebba, and Scott Griffith

Members Absent: Bob Herbst, Cal Stone, Alex Pushman, and Ashley Israel

Also present: Mr. Doug Cameron, Mancuso & Cameron Law Office; Mr. Piet Lindhout, Lindhout Associates; Nate Geinzer, City Manager; Mike Caruso, Community Development Manager and an audience of 1.

Moved by Mr. Muzzin, supported by Mr. Pipoly, to excuse Board Members Herbst, Stone, Pushman, and Israel. The motion carried 9-0.

2. Approval of the June 18, 2019 Agenda

Moved by Mr. Griffith, supported by Mr. Pipoly, to approve the June 18, 2019 Agenda as presented. The motion carried 9-0.

3. Call to the Public

The Call to the Public was made at 7:16 a.m. Hearing and seeing none, the call to the public was closed at 7:16 a.m.

4. Approval of Minutes

a. May 21, 2019 Regular Meeting

Moved by Mr. Griffith, supported by Ms. McConeghy, to approve the May 21, 2019 Regular Meeting Minutes as presented. The motion carried 9-0.

5. Approval of Bills

Moved by Mr. Pipoly, supported by Mr. Griffith, to approve the bills as presented. The motion carried 9-0.

6. Financial Report - FY 18-19 Adopted Budget and YTD Summary (through 5/30/19)

Moved by Mr. Muzzin, supported by Mr. Pipoly, to accept the financial report. The motion carried 9-0.

7. Old Business

None

8. New Business

- a. Consider Entering into Closed Session for the Purpose of Discussing the Purchase or Lease of Real Property Pursuant to MCL 15.268(d)

Moved by Ms. McConeghy, supported by Ms. Nelson, to enter into a Closed Session at 7:18 a.m. pursuant to MCL 15.268(d). The motion carried 9-0 with a roll call vote.

- b. Consider Possible Action Resulting from Closed Session

Moved by Mr. Muzzin, supported by Mr. Klebba, to direct the DDA attorney to proceed with the direction as discussed in closed session. The motion carried 9-0.

9. Mancuso & Cameron Report - Doug Cameron

None

10. Lindhout Report - Piet Lindhout

Mr. Lindhout stated the Environmental Phase One reports are moving along. Soil borings are in progress and survey's will be underway this week.

11. Administrative Report - Nate Geinzer

Mr. Geinzer announced that on Tuesday, June 25th from 7:30 a.m. to 9:30 a.m. there will be an Open House with Giffels Webster on the streetscape. Invites have been sent out to those on the merchant list. This will be one of two engagements to receive feedback for ideas. A visual preference survey will be available for those who cannot attend and will be sent out separately.

Mr. Caruso stated that Jameson's received their final C of O and should be opening tomorrow.

12. Chamber of Commerce Report - Pam McConeghy

Ms. McConghey stated there was a concert last Saturday at the BCPA, featuring Fernando Ortega, a Christian singer and songwriter. Guests came from Albuquerque and Nashville and it was mentioned how much they enjoyed the town. The Chamber golf outing was yesterday and was successful. Ms. McConghey said the Think Tank committee is trying to come up with ways for business owners to enhance their areas aesthetically and make them more inviting.

13. City Council Report - Jim Muzzin

None

14. Adjournment

Moved by Ms. Nelson, supported by Mr. Griffith, to adjourn the meeting at 7:37 a.m. The motion carried 9-0.

Respectfully submitted,

Kelly Haataja, Recording Secretary
June 18, 2019