



Brighton City Council Meeting

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This meeting was conducted electronically.

MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON JANUARY 7, 2021

1. Call to Order

Mayor Pipoly called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Mayor Pipoly and Mayor Pro Tem Gardner, Councilmembers: Bohn, Emaus, Muzzin, Pettengill, and Tobbe, all of whom disclosed their locations to be in the City of Brighton. City Manager Nate Geinzer, City Clerk Tara Brown, Community Development Manager Mike Caruso, Finance Director Gretchen Gomolka, Human Resources Manager Michelle Miller, DPS Director Marcel Goch, Management Assistant Henry Outlaw, Police Chief Rob Bradford, DPS Superintendent Daren Collins, Compliance Officer Josh Bradley, Economic Development Coordinator Denise Murray, Attorney Paul Burns, and Attorney Jeff Alber. There were nine persons in the audience.

4. Consider Approval of the Agenda

Motion by Councilmember Emaus, seconded by Mayor Pro Tem Gardner to approve the agenda as amended, adding items f and 8a and then moving item c from the consent agenda to new business as 8c. **The motion carried without objection by roll call vote.**

5. Consider Approval of Consent Agenda Items

Motion by Councilmember Emaus, seconded by Councilmember Muzzin to approve the consent agenda as amended. **The motion carried without objection by roll call vote.**

Consent Agenda Items

- a. Approval of Minutes: Study Session of December 17, 2020
- b. Approval of Minutes: Regular Session of December 17, 2020
- c. ~~Approval to Issue a Purchase Order for a Trailer Mounted Speed Alert and Messaging Sign to All Traffic Solutions in the Amount of \$17,995 (moved to New Business)~~
- d. Approval to Reset the Public Hearing on the 1010 State Street Brownfield Plan for January 21, 2021
- e. Approval to Move Precinct #2 Polling Location from City Hall to the Community Center
- f. Approval to Recognize Fund a Life NFP as a 501c3 Non-Profit for the Purpose of Obtaining a Charitable Gaming License, Resolution#2021-02

Correspondence

6. Call to the Public

Mayor Pipoly opened the Call to the Public at 7:36 p.m. Hearing and seeing no comment, Mayor Pipoly closed the Call to the Public.

7. Staff Updates

Chief Bradford congratulated Officer Bishop on his retirement beginning January 7, 2021 and for his outstanding 25 years of service and dedication to the City of Brighton. Chief Bradford wished Officer Bishop well on his next chapter.

Director Goch stated planning and communication for the North West Neighborhood Project will be coming out in next month to residents and businesses.

Director Gomolka reminded residents the winter taxes are due February 15, 2021. Payments are accepted in

either of the two drop boxes located at City Hall, by mail, or online.

Clerk Brown thanked City Council for allowing the polling location for precinct two to be moved from City Hall to the Community Center. All voters effected will receive a new voter identification card and a letter explaining the move with a map.

City Manager Geinzer noted paycheck protection program loan information is available to businesses who seek additional support during these unprecedented times. Mr. Geinzer thanked the management team and staff at the City of Brighton for their hard work and dedication throughout the pandemic.

8. Updates from Councilmember Liaisons to Various Boards and Commissions

Councilmember Pettengill wished all a happy new year and asked Clerk Brown what lead to the decision to move the polling precinct from City Hall.

Clerk Brown relayed the move has been needed for some time to assure safety at City Hall for all voters and City staff, to increase parking for those wishing to vote, and most importantly to allow more space to process absentee ballots due to the increased amount of absentee voter turnout. This move to the Community Center will allow a large area for voters to comfortably vote on election day in a dedicated building and to give the hard working election workers space needed during the sixteen-hour work day.

Councilmember Bohn stated the Planning Commission met on December 21, 2020 to review the Running Lab business move to the Parsons Building from across the street. The Running Lab team heard the Planning Commissions' displeasure upon learning of intentions to paint the building. The Planning Commission also heard updates on proposed ordinances and approved the meeting schedule for 2021.

Councilmember Emaus thanked all who shopped local rather than purchasing from large stores online. Mr. Emaus also thanked Officer Bishop for his 25 years of service. The Brighton Veterans Memorial Committee installed nineteen pavers this fiscal year and Mr. Emaus thanked Mr. Steve Conway, Chairman for the BVMC, for raising and lowering the flag at the memorial throughout this difficult year.

Councilmember Tobbe thanked Officer Bishop for his service and wished him well in retirement.

New Business

8a. Consider Approval of the Replacement of the Community Center Boiler in an Amount Not to Exceed \$14,900 and to Authorize a Budget Amendment to Utilize Fund Balance of the General Fund

Director Goch introduced the agenda item, noting the technician was out after the call notifying City staff that the boiler was leaking. Based on the repairs needed, the technician advised that a replacement would better suit the scope of work as the current boiler is undersized for the building. The undersized boiler may have been contributing to the choppy heating in the building many noticed throughout the years. Currently, there are several space heaters in the building to deter pipes from freezing however the repair is needed as soon as possible to prevent further damage.

Councilmember Pettengill asked where the current boiler is located and if anything got wet when the boiler broke. Director Goch stated the boiler is located in utility closets within in the building, behind the boy scout storage areas. Mr. Goch also stated that nothing got wet but the boiler must be replaced soon so no damage occurs to the contents of the building.

Councilmember Pettengill asked if the new system would even out and heat the cold spots throughout the building. Mr. Goch stated that he is hopeful the new larger system would help heat the building more evenly.

Attorney Burns asked if competitive bids were obtained for the repair work as the Charter requires competitive bidding. Mr. Goch noted the company quoting the replacement had been obtained through a request for

qualifications and is a vendor on the City of Brighton's list.

Councilmember Bohn asked if the City Attorney was satisfied that the City met the requirements set by the Charter. Attorney Burns indicated that he was satisfied.

Councilmember Emaus asked as owners of the building, is it not the City's duty to provide for the repairs of the building for its tenants and renters.

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to approve the replacement of the Community Center boiler in an amount not to exceed \$14,900 and to authorize a budget amendment to utilize fund balance of the General Fund. **The motion carried without objection by roll call vote.**

8c. Approval to Issue a Purchase Order for a Trailer Mounted Speed Alert and Messaging Sign to All Traffic Solutions in the Amount of \$17,995

Councilmember Emaus asked for the agenda item to be moved from Consent to New Business over concern for funding however Chief Bradford clarified the funding is available.

Motion by Mayor Pro Tem Gardner, seconded by Councilmember Emaus to approve to issue a purchase order for a trailer mounted speed alert and messaging sign to All Traffic Solutions in the amount of \$17,995. **The motion carried without objection by roll call vote.**

9. Consider Approval of Bond Authorizing Resolution #2021-01 and Related Municipal Advisor Scope of Services for the 2021 Capital Improvements Bond Program

Manager Geinzer introduced the agenda item noting bond counsel Pat McGow and Warren Creamer are available to answer questions should City Council have more detailed inquiries about financing and terms.

City Council questioned some aspects of the budget process in association with the bond and made inquiries if the City utilizes a debt reserve fund. Councilmember Bohn questioned the bond mature date of 2021 on page 9 of the bond resolution. Mr. McGow confirmed that the maturation date is correct. Mr. Bohn then questioned if there was flexibility in respect to when the North West Neighborhoods will be completed relaying his concern if time lines run over. Mr. Creamer clarified particulars with bond financing.

Councilmember Emaus asked that a minor error be corrected on the resolution to reflect the correct time of the meeting from 7:00 p.m. to 7:30 p.m. but otherwise approved of the resolution and complemented Mr. McGow on the bond documents.

Motion by Councilmember Muzzin, seconded by Mayor Pro Tem Gardner to approve of bond authorizing resolution #2021-01 and related municipal advisor scope of services for the 2021 Capital Improvements Bond Program with a minor correction to the meeting time in the resolution. **The motion carried without objection by roll call vote.**

10. Discussion of 2021 Civic Event Fees and Related Staff Direction

Manager Geinzer introduced the agenda item in light of Council request and in light of the pandemic and how it has effected business owners and event organizers. Mr. Geinzer asked that City Council give City staff direction on implementing the previously approved civic event fees.

City Council discussed civic event fees and delaying the implementation of the fee schedule until 2022 due to the current pandemic and the financial effect it has had on event organizers and business owners. There were no events in 2021 and therefore no fees collected.

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to postpone the implementation of the Civic Events reimbursement schedule until 2022. **The motion carried without objection by roll call vote.**

Other Business

11. Call to the Public

Mayor Pipoly opened the Call to the Public at 8:50 p.m. Hearing and seeing no comment, Mayor Pipoly closed the Call to the Public.

12. Adjournment

Motion by Councilmember Tobbe, seconded by Councilmember Emaus to adjourn the meeting at 8:51 p.m. **The motion carried without objection by roll call vote.**

Tara Brown, City Clerk

Shawn Pipoly, Mayor

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