



Brighton City Council Meeting

City Hall Council Chambers • 200 N First St. • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncity.org

MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON NOVEMBER 7, 2019

1. Call to Order

Mayor Muzzin called the Regular Meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Mayor Muzzin, Mayor Pro Tem Pipoly, Councilmembers: Bohn, Emaus, Gardner, Pettengill, and Tobbe. City Manager Nate Geinzer, City Clerk Tara Brown, Community Development Manager Mike Caruso, Finance Director Gretchen Gomolka, DPS Director Marcel Goch, Assistant to the DPS Director Patty Thomas, Chief Rob Bradford, Attorney Paul Burns. There were eight persons in the audience.

4. Consider Approval of the Agenda

Motion by Councilmember Gardner, seconded by Councilmember Tobbe to approve the agenda as amended, clarifying the language in item 7, adding item 8a to new business, and moving item 9 to new business. **The motion carried without objection.**

Consent Agenda Items

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to approve the consent agenda as amended. **The motion carried without objection.**

5. Approval of Minutes: Study Session Meeting of October 17, 2019

6. Approval of Minutes: Regular Meeting of October 17, 2019

7. Approval of Brighton Manor Boundary Easement-Line Agreement and Dedication of Land

8. Approval of the 2020 Cinco de Mayo Civic Event Application

~~9. Approval of Board and Authority Appointees as Recommended by the Mayor (moved to New Business)~~

10. Approval of Agreement with Brighton Area Schools to Collect Operating Property Taxes on the City's Summer 2020 Tax Bills

11. Approval of Agreement with Livingston Educational Services Agency to Collect Operating Property Taxes on the City's Summer 2020 Property Tax Bills

Correspondence

12. Call to the Public

Mayor Muzzin opened the Call to the Public at 7:33 p.m. Hearing and seeing no comment, Mayor Muzzin closed the Call to the Public at 7:33 p.m.

13. Staff Updates

Director Goch noted that two leaf pick up machines are out vacuuming leaves, he asked that all leaves be raked to the curb for removal. Any left after the pickup will still be collected by Waste Management if bagged in a paper lawn bag. He also stated that an update on the Rickett Road project will be discussed as the last agenda item.

14. Updates from Councilmember Liaisons to Various Boards and Commissions

Councilmember Bohn noted that the Planning Commission met on October 21, 2019 and discussed the proposed DBD ordinance amendment and approved a site plan for 126 East Main for Blank Slate Creamery which is an ice cream store that is anticipated to be open year round with limited hours.

Councilmember Emaus reminded all that the Veterans Day parade is on Saturday, November 9, 2019 at 11:00 a.m. There will be a special honoring ceremony at The AMP to recognize businesses and individuals who have contributed to Veterans causes. Representative Elissa Slotkin will be present as well as Mayor Muzzin, who will be honored during the ceremony. Boots and Brews will host a charity pub crawl starting at 12:00 p.m. All proceeds from the event will go to Veterans through the Boots and Brews organization. The pub crawl will start at Jameson's at 12:00 p.m. and end at 6:00 p.m. Tickets for the event are available for purchase. Mr. Emaus also stated that he is currently participating in No Shave November to raise awareness for men's health, both physically and mentally. The second leading cause of death among twenty to forty-year-old males behind testicular and prostate cancer is suicide. Mr. Emaus encourages all to check in on those around you.

Mayor Muzzin recently attended the Economic Development Council annual meeting where Downtown Brighton played a large roll in nearly all videos showcased. He also reminded all the Special Biennial Election Meeting will be held on November 11, 2019 starting at 8:00 p.m.

New Business

9. Approval of Board and Authority Appointees as Recommended by the Mayor

Mayor Muzzin recommended James Grzelak to the Board of Review, Chuck Flood and Renee Pettengill to the Traffic Safety Advisory Board, and Bill Albert to the Downtown Development Authority.

Motion by Mayor Pro Tem Pipoly, seconded by Councilmember Emaus to approve of Board and Authority Appointees as recommended by the Mayor. **The motion carried without objection.**

15. Consider Approval of Police Department Squad Room Work Stations and Records Room File Cabinets in the Amount of \$20,942.74

Chief Bradford introduced the agenda item, noting that the police department building was built in 1997 and expanded in 2006. It was always the intention of the Police Department to have a records room but due to size constraints, much of City Hall storage is held at the police department with police records at DPW. Through joint efforts, the management team was able to consolidate files and free up necessary space. The funds to purchase the requested furniture and cabinets, if approved, will come from the general fund balance within the police budget.

Councilmember Emaus asked if the workstations and file cabinets were a budgeted expense, Chief Bradford stated it was not budgeted for fiscal year 2019/2020. He was pleasantly surprised that City Hall documents were able to be moved so quickly and funds are available for these much needed work stations and file cabinets. In addition to the request is a budget amendment listed within the City Manager report with figures.

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to approve a budget amendment of \$17,942.74 and the purchase of Police Department squad room workstations and records room file cabinets in the amount of \$20,942.74. **The motion carried without objection.**

16. Award of Bid for Storm Catch Basin and Manhole Cleaning to Dependable Sewer Cleaners in an Amount Not to Exceed \$40,000

Director Goch introduced the agenda item, expressing that while the DPW could do the work, their time is best served with statutory DPW tasks. The amount of time it would take would be cost prohibitive with the current

limitations on the ageing vector truck that is in need of replacement. The bid company's references were checked favorably and the work will likely begin in the spring.

Council and staff discussed the details involved with manhole cleaning. It was stated that the company chosen to do the cleaning will report back any issues they find during the cleaning which is scheduled to start in the spring. The manhole cleaning should be done every four years. Utilizing a company to do the cleaning will set a gauge on how much time it may take DPW employees to carry out the work in house with the proper equipment.

Motion to award bid for storm catch basin and manhole cleaning in an amount not to exceed \$40,000 to Dependable Sewer Cleaners. **The motion carried without objection.**

17. Conduct First Reading of Proposed Amendment to Chapter 98-3.14, "Downtown Business District"

City Council conducted the first reading of proposed amendment to Chapter 98-3.14, Downtown Business District.

Motion by Councilmember Gardner, seconded by Councilmember Emaus to set the public hearing date for the proposed amendment for December 5, 2019. **The motion carried without objection.**

18. Conduct First Reading of Proposed Amendment to Chapter 2, Article V, "Taxation" Repealing Division 4, "Low Income Housing Tax Exemption No.3"

City Council conducted the first reading of proposed amendment to Chapter 2, Article V, Taxation. Mr. Caruso explained that this amendment resets the ordinance to what it was originally.

Motion by Councilmember Emaus, seconded by Councilmember Tobbe to set the public hearing date for the proposed amendment for December 5, 2019. **The motion carried without objection.**

18a. Discussion of Rickett Road Project and Consider Possible Staff Direction

Director Goch began discussions about Rickett Road explaining that the largest and most crucial portion of the reconstruction, the utilities, have been completed and the city contractor is currently working on paving. Due to the downpour at the end of October and the forecasted snow/cold weather the contractor is closing their plant for the winter on November 15, 2019. Currently the base layer and a portion of the leveling course have been completed. Mr. Goch recommends completing the leveling course but would need formal action by Council as finishing this layer will not be warranted due to cold weather. Director Goch asked for direction from Council on next steps due to weather. Council, Attorney Burns, and staff discussed details associated with completing the leveling course.

Motion by Mayor Pro Tem Pipoly, seconded by Councilmember Emaus to approve the completion of the leveling course and authorize City Manager to sign the contract amendment after legal review for the Rickett Road project. **The motion carried without objection.**

Other Business

19. Call to the Public

Mayor Muzzin opened the Call to the Public at 8:24 p.m. Hearing and seeing no comment, Mayor Muzzin closed the Call to the Public at 8:24 p.m.

Adjournment

Motion by Councilmember Emaus, seconded by Councilmember Gardner to adjourn the meeting at 8:24 p.m. **The motion carried without objection.**

Tara Brown, City Clerk

James Muzzin, Mayor