



City Council Special Study Session

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
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MINUTES OF THE BUDGET STUDY SESSION OF THE BRIGHTON CITY COUNCIL HELD ON APRIL 4, 2019

CALL TO ORDER

Mayor Muzzin called the Study Session to order at 6:30 p.m.

ROLL CALL

Present were Mayor Muzzin, Councilmembers: Bohn, Emuas, Gardner, Pettengill, Pipoly, and Tobbe. Staff: City Manager Nate Geinzer, City Clerk Tara Brown, Finance Director Gretchen Gomolka, Community Development Manager Mike Caruso, DPW Director Marcel Goch, Superintendents Corey Brooks, Daren Collins, and Todd Bennett, Human Resources Manager Michelle Miller, Chief Rob Bradford, and Attorney Paul Burns. There were seven persons in the audience.

CALL TO PUBLIC

Mayor Muzzin opened the Call to the Public at 6:30 p.m. Hearing and seeing no response, Mayor Muzzin closed the Call to Public at 6:30 p.m.

BUDGET WORKSHOP

Manager Geinzer started the budget discussion with an overview of the general fund big picture and the organization of the fiscal year 19/20 budget. He gave a summary of the revenues versus expenditures noting the largest revenue is property tax and the largest expenditure is salary/wages. Specific revenue items discussed were fines and forfeitures, interest, and other revenue. Ms. Gomolka will bring back the specific items listed under insurance revenue for future discussion. The specific increases in expenditures within the budget such as elections per diem and supplies were discussed. For the 2020 election season staff has planned for a large voter turnout coupled with the very likely possibility of four elections including the Presidential Primary and the General Elections. These elections have a very high turnout which makes it necessary to staff the election precincts accordingly. Council asked what specific items make up the supplies category. Ms. Gomolka stated that the largest expense within the supply list were ammunition for the police department and various lubricants and gas for the DPS, a detailed list will provide to Council.

Next, Manager Geinzer gave an overview of the Capital Funding Proposal that keeps in mind the fiscal pressures. Mr. Geinzer stressed the importance of funding the capital throughout the City through sustainable methods. He relayed that in the past, capital has been left without a budgeted funding source. Therefore Mr. Geinzer, briefly described the staff recommended funding model which spells out methods to fund depreciation to save for the inevitable replacement of capital. Director Goch spoke at length about the projects and equipment throughout DPS that will need to be addressed through the Capital Improvement Plan.

CALL TO PUBLIC

Mayor Muzzin opened the Call to Public at 7:27 p.m. Hearing and seeing no response, Mayor Muzzin closed the Call to Public at 7:27 p.m.

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ADJOURNMENT

Motion by Councilmember Emaus, seconded by Councilmember Gardner to adjourn the Budget Study Session at 7:27 p.m. **The motion carried without objection.**

Tara Brown, City Clerk

James Muzzin, Mayor