



Brighton City Council Meeting

City Hall Council Chambers • 200 N First St. • Brighton, Michigan 48116
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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON FEBRUARY 7, 2019

1. Call to Order

Mayor Muzzin called the Regular Meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Mayor Muzzin, Councilmembers: Bohn, Emaus, Gardner, Pettengill, Pipoly, and Tobbe. Staff: City Manager Nate Geinzer, City Clerk Tara Brown, Finance Director Gretchen Gomolka, Community Development Manager Mike Caruso, DPW Director Marcel Goch, DPW Superintendent Daren Collins, Assistant to the DPW Director Patty Thomas, Sergeant Brent Pirochta, and Attorney Paul Burns. There were six persons in the audience.

4. Consider Approval of the Agenda

Motion by Councilmember Pettengill, seconded by Councilmember Emaus to approve the agenda as amended, adding item 10a to the consent agenda and deleting items 18 and 19. **The motion carried unanimously.**

Consent Agenda Items

Motion by Mayor Pro Tem Pipoly, seconded by Councilmember Emaus to approve the consent agenda as amended. **The motion carried unanimously with a roll call vote.**

5. Approval of Minutes: Study Session Meeting of January 17, 2019

6. Approval of Minutes: Regular Meeting of January 17, 2019

7. Approval of Updated Amphitheater Rental Policy, Application and Fee Schedule

8. Concurrence of New Amphitheater Name – The AMP (The Ampitheater at Millpond)

9. Approval of Annual Poverty Exemption Resolution (#19-06)

10. Acceptance of Quarterly Financial Report

10a. Acceptance of the Resignation of Sue Ellen Ikens and Appointment of Jim Siford to the Board of Review

Correspondence

11. Call to the Public

Mayor Muzzin open the Call to Public at 7:33 p.m. Hearing and seeing none, the Call to Public was closed at 7:33 p.m.

12. Staff Updates

Director Goch spoke about Second Street, noting that the road is being closely monitored. Contractor Fonson has been out to grade the road and will continue to address the road as weather dictates. He also stated that Single Barrel Social will be digging into Grand River, an update and schedule will be given through websites, social media, and local new outlets.

Councilmember Pettengill asked about the cross walk sign by Ciao Amici's, noting that the sign has been turned. Director Goch stated that he will have a look. Councilmember Tobbe asked about the boring of Grand River for Single Barrel Social. He stated his concerns for traffic and utility hook up. Director Goch noted that the connection is the most efficient route and is quite routine. The public will be notified by various websites and news outlets in advance.

13. Updates from Councilmember Liaisons to Various Boards and Commissions

Councilmember Gardner updated that the district courts have had some movement, Judge Shauna Murphy has been appointed by Governor Snyder to the 53rd District Court and the Livingston County Board of Commissioner has approved the 2019 Community Corrections Plan, Laura Mitchell has been elected chairwoman.

Councilmember Emaus updated that Judge David Reader ~~has been appointed to~~ of the 44th Circuit Court which is now here in the city, 53rd District Court has moved to Howell. There is a bit of rearranging of courtrooms, please be aware of changes. The rolling dates on cases are: domestics on the fourth of February 2019, criminal on the eleventh of February 2019, and general civil on the twenty-fifth of March 2019.

Other Business

14. Consider Award of Bid for Police Department Shower Remodel to Envision Builders in the Amount of \$37,900

Sergeant Pirochta introduced the remodel project, specifically speaking about the necessity of the new showers for health and safety concerns. He noted that this item is within the budget.

Councilmember Emaus asked if there will be a loss of shower room space for the women. Sergeant Pirochta stated that there will be no loss as the rooms will be laid out differently.

Motion by Councilmember Pettengill, seconded by Councilmember Emaus to Award the Bid for Police Department Shower Remodel to Envision Builders in the Amount of \$37,900. **The motion carried unanimously.**

15. Consider Authorizing the City Manager to Issue a Purchase Order to Resource Office Interiors, for Budgeted Office Furnishings Replacements through MITN Extendable Bid Reference #0000175245, in an Amount Not to Exceed \$30,000.

City Manager Geinzer introduced the agenda item, he further discussed the current furnishings and the need for replacement. Most furnishings within city hall are decades old. He noted that this bid is an extension of pricing on MITN. Manager Geinzer stated that this amount will purchase five work stations and forty-six chairs. All salvageable chairs will be offered to DPW who are currently using items that were from the garbage.

Councilmember Pettengill stated that she has a problem with this agenda item. She noted that she has asked for an expense report for furniture several times throughout the last few years. Manager Geinzer stated that he has given the requested information to Council but will send the information again. Ms. Pettengill asked if chairs can be bought at Staples rather than thorough this bid. Manager Geinzer clarified that the prices were from a competitive bid. Councilmember Bohn is concerned with the optics of purchasing new furniture for city hall when the city is asking for a Headlee override. Manager Geinzer further stated that these furnishings as well as capital throughout the city has been left underfunded. Councilmember Bohn stated that he would like to see the millage pass and then address capital improvements. Manager Geinzer is concerned that budgeted items that were previously approved by Council are now in question. Councilmembers and Mayor spoke about the details of the dollar amount. Director Gomolka clarified that a budget amendment would carry over the fund balance to be

used for furnishings. Mayor Pro Tem Pipoly stated that he was not opposed to the furnishings but would like a better breakdown with prices and pictures. Councilmember Emaus said that he was embarrassed by the look and functionality of the furnishings that are currently in city hall as many chairs are falling apart. Councilmember Bohn remarked that some furniture at his workplace are up to thirty years old and hand me downs from other departments. He also said the police shower is a health and safety issue. Councilmember Emaus would like this item to come back to council in two weeks with costs, more details, and pictures.

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to table item 15 for two weeks. **The motion carried unanimously.**

16. Consider Approval of 2019 Spring Road Maintenance in an Amount Not to Exceed \$175,000 and Associated Purchase Orders

Director Goch introduced the spring road maintenance project noting that the proposed project will be in conjunction with other local municipalities for a group rate. With a screen presentation explaining different types of methods to be utilized, Mr. Goch introduced Reclamite as a process to extend the life of a new road by infusing the asphalt with emulsion that is burned out during the paving process. This process could be used on newer roads. Director Goch also explained other processes and their applications. Councilmember Tobbe likes the idea and cost of Reclamite and asked if the process could be applied multiple times. Director Goch stated that the reclamite can only be applied once. Mayor Muzzin asked about the budgeted amount of \$175,000 and the other requests. Councilmember Gardner stated that she sees this as a safety item and the large rut running down Main Street is important concern. Councilmembers Bohn and Pettengill inquired about the anticipated start date and time of day for the work. Councilmember Director Goch indicated that it is up to contractor but anticipates that this work will be done per the contractor's availability. Councilmember Emaus asked about the budget noting that if this project is funded with carryover but questioned the ability to close a budget and then allocate from that closed budget. He further questions the ability to stay within the approved budget. Councilmember Emaus would like to know what the percentages are for unassigned fund balances to see where the city is financially. Director Gomolka clarified that the requested amount is from the assigned fund within road maintenance. Manager Geinzer discussed the budget process with regards to projects and how carryover can happen when projects were not started in their budgeted fiscal year or staff vacancies were not filled. He also relayed that city staff is trying to reverse trends on capital and eventually have an annual road maintenance program.

Motion by Councilmember Tobbe, seconded by Councilmember Gardner to authorize street maintenance funding in the amount of \$175,000 and associated purchase orders. **The motion carried unanimously.**

17. Closed Session to Receive a Written Attorney-Client Privileged Communication Pursuant to MCL 15.268(h)

Motion by Councilmember Emaus, seconded by Mayor Pro Tem Pipoly to go into closed session to receive written attorney-client privileged communication. **The motion carried unanimously by roll call vote.**

The City Council convened into Closed Session at 8:52 p.m.

The City Council reconvened the Regular Session at 9:15 p.m.

~~**18. Consider Possible Action Resulting from Closed Session**~~

~~**19. Closed Session to Receive a Written Attorney-Client Privileged Communication Pursuant to MCL 15.268(h)**~~

20. Consider Possible Action Resulting from Closed Session

Motion by Councilmember Bohn to approve contract amendments as recommended by staff for the Second Street project as discussed during closed session, seconded by Mayor Pro Tem Pipoly. **The motion carried unanimously.**

21. Call to the Public

Mayor Muzzin open the Call to Public at 9:17 p.m. Hearing and seeing none, the Call to Public was closed at 9:17 p.m.

22. Adjournment

Motion by Councilmember Tobbe, seconded by Mayor Pro Tem Pipoly to adjourn the meeting at 9:17 p.m. **The motion carried unanimously.**