



Brighton City Council Meeting

City Hall Council Chambers • 200 N First St. • Brighton, Michigan 48116
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MINUTES OF THE REGULAR MEETING OF THE BRIGHTON CITY COUNCIL HELD ON NOVEMBER 1, 2018

1. Call to Order

Mayor Muzzin called the Regular Meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Mayor Muzzin, Councilmembers: Bohn, Emaus, Gardner, Pettengill, Pipoly, and Tobbe. Staff: City Manager Nate Geinzer, City Clerk Tara Brown, DPW Director Marcel Goch, Finance Director Gretchen Gomolka, Deputy Clerk/Assistant to the DPW Director Patty Thomas, Chief of Police Rob Bradford, and Attorney Paul Burns. There were 9 persons in the audience.

4. Consider Approval of the Agenda

Motion by Councilmember Emaus, seconded by Councilmember Pettengill to approve the agenda as amended deleting items 6 and 7 and moving item 5 to new business. **The motion carried unanimously.**

Consent Agenda Items

Motion by Councilmember Emaus, seconded by Councilmember Gardner to approve the consent agenda as amended. **The motion carried unanimously.**

~~6. Approval of Minutes: City Council Retreat of October 27, 2018~~

~~7. Approval of Minutes: City Council Retreat of October 28, 2018~~

8. Receipt of DDA and LDFA Annual Report

9. Acceptance of Quarterly Investment Report

10. Consider Awarding the 2018 HVAC Services Bid to Mechanical Design

Correspondence

11. Call to the Public

Mayor Muzzin opened the Call to Public at 7:32 p.m.

Jim Vichich, Brighton Historical Society, spoke about several events scheduled during November and December.

Mayor Muzzin closed the Call to Public at 7:34 p.m.

12. Staff Updates

Chief Bradford stated that the Brighton Police Department is participating in No-Shave November to raise funds for Wigs-4-Kids. For every \$800.00 raised, a child in need will receive a free wig. To make a donation please see the City's Facebook Page or search Wigs-4-Kids.

Director Goch gave an update on Second Street. Concrete sidewalks are moving ahead and the new water main is in and being chlorinated.

Clerk Brown stated that 67% of the absentee ballots are in and the Clerk's department will be open on Saturday, November 3, 2018 to issue and receive ballots.

13. Updates from Councilmember Liaisons to various Boards and Commissions

Councilmember Emaus offered a suggestion, exercise your right to vote.

New Business

5. Approval of Minutes: Regular Meeting of October 18, 2018

Mayor Pro Tem Pipoly clarified that a proposal for soil borings to evaluate the North Street parking lot was approved, rather than completed.

Motion by Mayor Pro Tem Pipoly, seconded by Councilmember Emaus to approve the amended minutes from the Regular Meeting of October 18, 2018. **The motion carried unanimously.**

14. Consider Approval of Rich and Associates Proposal for Parking Consulting Services in the Amount of \$20,500

Manager Geinzer stated in order to move data forward and to assess the needs and options for parking, it is the recommendation from City staff to approve Rich and Associates proposal for parking consulting services. Mr. Geinzer noted that this would be a comprehensive proposal to evaluate the City's needs.

Council discussed past parking proposals, the last of which was completed in 2015 that evaluated temporary parking, it was not a comprehensive plan. The proposed plan would update the 2015 proposal and much more. Councilmember Tobbe would like to include the downtown merchants in the discussion as well. Council discussed ramifications if the study was done over slower season, stating there are events that generate more traffic downtown than others. Councilmember Bohn stated that he would like to make sure Council and staff take action with the proposed plan once completed.

Motion by Mayor Pro Tem Pipoly, seconded by Councilmember Gardner to approve of Rich and Associates proposal for Parking Consulting Services in the amount of \$20,500.00. **The motion carried unanimously.**

15. Consider Approval of the Addition of a Full-Time DPW/Utilities Clerical Position

Manager Geinzer gave a brief overview on the necessities for a full time DPW/Utilities clerical position stating that he will not fill the Assistant to the City Manager to fund the Clerical position for this fiscal year. Council discussed the duties of the possible position. Councilmember Emaus asked about the funding for the next fiscal year, Manager Geinzer stated that funding would be split between utilities and DPW.

Motion by Mayor Pro Tem Pipoly, seconded by Councilmember Pettengill to approve of the addition of a full-time DPW/Utilities clerical position. **The motion carried unanimously.**

16. Discussion of COBACH Maintenance Needs

Manager Geinzer briefly updated Council on the current needs for CoBACH with regards to the current air quality report. Manager Geinzer stated that the issue of potential allergens and dampness were brought to his attention, an air quality sample was taken. The report noted several allergens and potential irritants were present. The CoBACH was closed after the reports were received due to air quality concerns. Several repair items were addressed to remedy water penetration and diversion, but a cleaning of spores and allergens at the CoBACH is necessary. Staff recommends a budget amendment from general fund to public works in the amount of \$10,000.00 for cleaning.

Council discussed the cause of the water issues and asked that efforts to sanitize and dehumidify the CoBACH center be done properly and thoroughly.

Motion by Councilmember Gardner to approve of a budget amendment in the amount of \$10,000.00 to the DPW and to authorize staff to award a bid for remediation services at the CoBACH to the lowest, most qualified, and most responsive bidder in the amount not to exceed \$10,000. **The motion carried unanimously.**

Other Business

17. Call to the Public

Mayor Muzzin opened the Call to Public at 8:27 p.m.

Jim Vichich stated the problems with the CoBACH building were a result of a heavy rain within a short period of time and sloping sidewalks between the YumYum Tree and CoBACH that do not funnel water away from the foundation.

Mayor Muzzin closed the Call to Public at 8:31 p.m.

Mayor Pro Tem Pipoly addressed Council, staff, and residents about a recent Facebook attack specifically naming his business in a negative light. He reminded the poster that the attack not only affects his personal life, but those that depend on his business.

18. Adjournment

Motion by Councilmember Tobbe, seconded by Councilmember Emaus to adjourn the meeting at 8:35 p.m. **The motion carried unanimously.**

Tara Brown, City Clerk

James Muzzin, Mayor