

**City of Brighton**  
**Arts & Culture Commission Meeting Minutes**  
**Regular Meeting – January 8, 2018**

1. **Call to Order**

Claudia Roblee called the meeting to order at 6:47 p.m. and roll call was taken:

Claudia Roblee – Present  
Kris Tobbe – Present  
Brenda Ochodnicky – Present  
Whitney Stone – Absent  
Mary Ellen DesGravise – Absent

Also present: Jessica Lienhardt and Lydia Macklin-Camel from City staff

**Motion** to excuse Whitney Stone and Mary Ellen DesGravise from the January 8, 2018 Regular Meeting.

Motion by: Tobbe  
Second by: Ochodnicky

Motion carries.

2. **Approval of the January 8, 2018 Agenda**

The Commission amended the agenda so that 7a was moved under Old Business and 8a was moved under New Business in order to speak to Jim Roth about his project designs first.

**Motion** to approve the January 8, 2018 agenda as amended.

Motion by: Tobbe  
Second by: Ochodnicky

Motion carries.

3. **Approval of the December 11, 2017 Regular Meeting Minutes**

The Commission did not have enough members from the December 11, 2017 Regular Meeting to carry a motion so they opted to move this to the February meeting for approval.

4. **Approval of the November 14, 2017 Regular Meeting Minutes**

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The Commission did not have enough members from the November 14, 2017 Regular Meeting to carry a motion so they opted to move this to the February meeting for approval.

## 4. **Receipt of the November-December 2017 Financial Report**

**Motion** to approve the November-December 2017 Financial Report

Motion by: Tobbe

Second by: Ochodnicky

Motion carries.

## 5. **Call to the Public** was made at 6:49 p.m.

No response.

**Call to the Public** was closed at 6:49 p.m.

## 6. **New Business**

### a. Jim Roth Project Designs

#### a. Design and Budget Review

Jim Roth presented three designs and a budget for the Children sculpture pedestals, the Hyne Alley sign, and the Sculpture Garden sign. Roth discussed the three designs and got feedback from the Commission moving forward. In regards to the Hyne Alley sign, the Commission advised staff to contact the property owner of the Bink and Babs building and get confirmation on the design and the installation of the sign.

Roth will do the Children sculpture pedestals for free out of scrap metal about 2" x 2".

Roth presented the Commission with a budget to do Hyne Alley sign and the Sculpture Garden sign. He proposed a discounted rate of \$8,500 for both projects if he could get begin his contract in the winter season due to the season being slower for business. Staff let the Commission know that they have the funds to cover the cost of the project. The Commission is able to use some of their fund balance to cover the cost of the project as well as talk to the Livingston County Community Foundation grant administrators in order to amend the agreement to allow some funds from that grant to be allocated to this project as well. The Commission advised staff to talk

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to the Livingston County Community Foundation grant administrators and see if they can amend the grant agreement.

The Commission was pleased with the designs that Roth presented and decided to move forward with funding \$8,500 for the Hyne Alley and Sculpture Garden sign projects contingent upon approval from the Bink and Babs building owner and the Livingston County Community Foundation's grant funding amendment with \$4,500 to be paid to Jim Roth up front.

**Motion** to approve \$8,500 to fund the Hyne Alley and Sculpture Garden sign projects contingent upon Bink and Bas building owner approval and a grant funding amendment from the Livingston County Community Foundation with \$4,500 to be paid to Jim Roth up front.

Motion by: Tobbe

Second by: Ochodnicki

Motion carries.

## 7. Old Business

### a. 2018 Planning

The Commission asked that this discussion be moved to the February meeting and that staff send out an email reminder one week prior to the February 12, 2018 meeting in order to prepare Commission members for the discussion.

### b. Winged Guardian

#### i. Pavers Installation

Lydia Macklin-Camel let the Commission know that Unilock was going to provide some local contacts for paver installation. Macklin-Camel also discussed paver sizes within the Sculpture Garden garden beds.

The Commission asked that this discussion be moved to a special working session about the Winged Guardian Fundraiser.

#### ii. Fundraising Committee

##### 1. Next Steps and Timeline Discussion

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Brenda Ochodnicky presented some planning documents to aid the Commission's discussion regarding Winged Guardian fundraising and asked if staff could set up a Special Meeting in order to discuss the project and nail down details. The Commission members present decided on a lunch meeting either January 22 or 29 and asked staff to confirm schedules of absent Commission members before confirming a date.

c. The Story of Us

i. Photography Exhibit Update

Claudia Roblee and Lydia Macklin-Camel let the Commission know that a letter will be sent to Joyce Powers in regards to next steps for the inclusion of the Brighton Area Women's Honor Roll portraits within the Photography Exhibit. Lydia Macklin-Camel let the Commission know that Marieanna Bair's portrait was removed from the exhibit in December.

ii. 2018 Planning

The Commission asked that this be moved to the February 12, 2018 meeting and included in the general 2018 Planning discussion.

8. **Staff Update**

Jessica Lienhardt told the Commission that she will be transitioning out of the Community Development Department and into the City Manager's Office full-time and so will be doing less with the BACC. Lydia Macklin-Camel will be full-time in Community Development and will be the go-to staff person for the BACC moving forward.

Lydia Macklin-Camel shared the finished name tags with the Commission members and will hold onto them until needed.

9. **Commission Member Update**

None.

10. **Final Call to the Public** was made at 7:23 p.m.

None.

**Final Call to the Public** was closed at 7:23 p.m.

11. **Adjournment**

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Motion by: Roblee  
Second by: Tobbe

Motion carries. Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Lydia Macklin-Camel  
Community Development Associate