

**City of Brighton**  
**Arts & Culture Commission Meeting Minutes**  
**Regular Meeting – December 11, 2017**

1. **Call to Order**

Claudia Roblee called the meeting to order at 6:00 p.m. and roll call was taken:

Claudia Roblee – Present  
Kris Tobbe – Present – Absent  
Brenda Ochodnický – Absent  
Whitney McClellan-Stone – Present  
Mary Ellen DesGravise – Present

Also present: Jessica Lienhardt and Lydia Macklin-Camel from City staff

**Motion** to excuse Brenda Ochodnický from the December 11 Regular Meeting.

Motion by: McClellan-Stone  
Second by: DesGravise

Motion carries.

2. **Approval of the December 11, 2017 Agenda**

The Commission opted to remove the “Fundraising Committee Update” under Old Business from the agenda in Brenda Ochodnický’s absence.

**Motion** to approve the December 11, 2017 agenda as amended.

Motion by: McClellan-Stone  
Second by: DesGravise

Motion carries.

3. **Approval of the November 14, 2017 Regular Meeting Minutes**

The Commission did not have enough members from the November 14 Regular Meeting to carry a motion so they opted to move this to the January meeting for approval.

4. **Receipt of the November 2017 Financial Report**

The Commission will receive the November 2017 Financial Report at the January meeting.

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5. **Call to the Public** was made at 6:03 p.m.

## 6. **New Business**

### a. Name Tags

Lydia Macklin-Camel showed the Commission a few options for name tag designs. American Awards and Engraving said they could make them a custom name tag for \$9.75 each. The Commission decided that they wanted a white plastic name tag with rounded edges that included the Commission member's name and the BACC logo.

**Motion** to approve \$60 to purchase 5 custom name tags from American Awards and Engraving.

Motion by: DesGravise

Second by: McClellan-Stone

Motion carries.

### b. Sculpture Garden Plaque Install

Jessica Lienhardt let the Commission that DPW will charge extra money in order to do the metal pole mount because a metal back mount will need to be fashioned.

The Commission agreed they would like the plaque installed in the front garden bed low to the ground instead and directed staff to look into how much DPW will cost and compare that to an outside company's cost.

## 7. **Old Business**

### a. Winged Guardian

#### i. Pavers Installation Discussion

Steve Conoway, Chairman of the Brighton Veterans Memorial Paver Committee provided insight into their paver fundraising process and gave the Commission advice moving forward with their Winged Guardian fundraiser. Conoway also shared the donor application form with the Commission to use as a guide creating their own.

Lydia Macklin-Camel shared an email from DPW in which DPW explains that they would prefer to not destroy intact sidewalk in order to install new sidewalk (pavers). The

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Commission agreed with this point and directed staff to find out if installing the pavers in the flower beds would work.

### b. Jim Roth Project Design Concept Review

#### i. Hyne Alley Sign

Jim Roth submitted two concept designs for the Hyne Alley sign. The Commission liked the design with the spire coming from the top. The Commission also wanted to see the design incorporate the name "Hyne Alley" down both sides of the pole to be visible from both entrances into the alley.

#### ii. Sculpture Garden Archway/Sign

Roth submitted a concept design for the Sculpture Garden Archway/Sign. The Commission like the asymmetry of the design and requested that the name "Sculpture Garden" be hung from the archway.

#### iii. The Children Pedestals

Lydia Macklin-Camel let the Commission know that Jim Roth has offered to recreated The Children's pedestals at no cost.

The Commission directed staff to firm up the designs and a formal budget with Roth for discussion at the January meeting.

### c. The Story of Us

#### i. Photography Exhibit Update

Lydia Macklin-Camel discussed an issue with the Photography Exhibit that had been brought to their attention by some of the Brighton Area Women's History Roll of Honor members who were subjects in the photographs within the exhibit. Joyce Powers, who had been liaising between the Commission and the women who were photographed brought a concern to the attention of the Commission regarding privacy and a hesitation to the public nature of the exhibit's display and the way their stories would be told through social media and other online channels. The Commission directed staff to prepare a letter to Powers asking for her thoughts on how she suggests the Commission move forward with the project.

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One woman in particular, Marieanna Bair requested that her photo be taken out of the exhibit permanently. The Commission will respect this request and asked staff to coordinate her photo down.

## 8. Staff Update

Jessica Lienhardt let the Commission know that Kris Tobbe reaffirmed his seat on the BACC and will be the Council liaison for the next two years. Council also affirmed meeting dates for the next two years and the BACC will continue to meet on the second Monday of each month at 6 p.m.

## 9. Commission Member Update

None.

10. **Final Call to the Public** was made at 7:11 p.m.

## 11. **Adjournment**

Motion by: DesGravise

Second by: McClellan-Stone

Motion carries. Meeting adjourned at 7:11 p.m.

Respectfully submitted,

Lydia Macklin-Camel

Communications and Community Engagement Assistant