

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON**  
**HELD ON APRIL 6, 2017 AT THE BRIGHTON CITY HALL**  
**200 N. 1ST STREET, BRIGHTON, MICHIGAN**

**REGULAR SESSION**

Mayor Muzzin called the meeting to order at 7:30 p.m. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Gardner, and Emaus. Staff: City Manager Nate Geinzer, Attorney Paul Burns, Police Chief Rob Bradford, DPW Director Marcel Goch, Assistant DPW Director Patty Thomas, Community Development Associate Brandon Skopek, Zoning and Code Enforcement Officer Mike Caruso, Management Assistant Jessica Reed, Finance Director Gretchen Gomolka, Organizational Relations Manager Michelle Miller, Deputy City Clerk Kelly Haataja, Communications & Community Engagement Associate Lydia Macklin-Camel, Assistant Finance Director Denise Meier, and an audience of eleven.

From the media, WHMI's Tom Tolen was present.

It was moved by Mayor Pro-Tem Pipoly, seconded by Emaus to excuse Councilmember Tobbe from the meeting for personal reasons.

Motion passed 6-0-1

**AGENDA APPROVAL**

It was moved by Councilmember Pipoly, seconded by Emaus to approve the agenda.

Motion passed 6-0-1

**CONSENT AGENDA**

It was moved by Councilmember Emaus, seconded by Pipoly to approve the Consent Agenda.

The following items were approved:

Study Session Minutes of March 16, 2017

Closed Session Minutes of March 16, 2017

Regular Session Minutes of March 16, 2017

Resolution #17-05 Michigan Department of Natural Resources – Canada Goose Mitigation Programs

Resolution #17-06 Designating Street Administrator

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A roll call vote was taken. Yes: Gardner, Muzzin, Pettengill, Pipoly, Emaus, Bohn. No: None Absent: Tobbe

Motion passed 6-0-1

### **CALL TO THE PUBLIC**

Mayor Muzzin opened the call to the public at 7:32 p.m., hearing and seeing none the call to the public was closed.

### **CITY CUSTOMER INFORMATION AND BOARD UPDATES**

Chief Bradford was pleased to announce Police Sergeant Craig Flood is being promoted to Deputy Chief. There will be a ceremony at 8:00 a.m. Monday, April 10, 2017 at the Police Department.

Public Works Director Goch updated on the outside lane work and curb cuts with the Grand River Road project beginning this month.

Management Assistant Reed introduced Lydia Macklin-Camel as the City's Communications and Community Engagement Associate. Ms. Macklin-Camel spoke about hosting a volunteer supported event on April 22, 2017 at 8:00 a.m. for Millpond clean up, following with an Earth Day celebration at 11:00 a.m. planned by Matlby Middle School students.

Mayor Pro-Tem Pipoly provided Council with a Brighton 150<sup>th</sup> Anniversary committee summary prepared by Ms. Reed. He mentioned Ladies Night Out will be on May 4<sup>th</sup>.

Mayor Muzzin acknowledged the thank you letters he received from Ms. Bean's class. Earlier in March, he read to the entire third grade and stayed for an assembly. The third and second graders presented a time line of Brighton. He also spoke about attending a quilt-making group of elementary students that meet at the library once per month. Muzzin also mentioned that he attended the Brighton Women's History roll of honor, and two Brighton military veterans were added to the Hall of Fame. Former Councilmember Claudia Roblee was also added.

### **AMENDED SITE PLAN #17-003, NORTHRIDGE WOODS VI**

Community Development Associate Skopek reported Desine Inc., the Engineering Firm for Northridge Woods LLC, submitted plans to revise the retaining walls behind units 46-57 in phase 6 from a two tiered system to a single wall that's approximately 4 to 5.5 feet tall. The change is minor in nature.

Mr. Steve Davis of Advance Craft, the developer of Northridge, spoke about a one tier wall being better than a two tier wall, and answered Council's questions regarding materials and retaining walls. He reported that his engineer will inspect and certify the wall. Councilmembers Bohn and Gardner confirmed the Planning Commission gave approval for the changes.

It was moved by Mayor Pro-Tem Pipoly, seconded by Emaus to approve site plan amendment #17-003, Northridge Woods VI.

Motion passed 6-0-1

### **SCADA SYSTEM UPGRADE**

Utilities Director Krugh spoke about the need to upgrade the SCADA (Supervisory Control and Data Acquisition) system. The upgrade was scheduled for the 18/19 fiscal year, but needs to be revised due to recent failure of one of the computers at the wastewater treatment facility. The total cost of the upgrade project includes four PC Workstation with monitors, Wonderware Software upgrades to support Windows 10 Operating System, and Tetra Tech Services to provide assistance from SCADA software installation and configuration of PC workstations at both Wastewater and Water Treatment Facilities, is \$31,103.00. Krugh recommended the funding be used from the Utility Reserve. There was Council discussion on service support.

It was moved by Councilmember Emaus, seconded by Gardner to approve the SCADA System Upgrade as proposed.

Motion passed 6-0-1

### **BUDGET PRESENTATION**

City Manager Geinzer provided Council with a draft 2017/18 Recommended Budget and also gave a presentation. He spoke about some of the unforeseen impacts to the general fund which affected the 2016/17 year end projections. He spoke about the State shared revenues which continue to be underfunded, and the proposed 2017/18 Budgeted General Fund. Finance Director Gomolka spoke about the ramifications of the Personal Property and Eligible Manufacturing Personal Property Tax exemptions. A ten-year revenue and expenditure history, six-year forecast, utility rates, and capital deficit were presented.

Geinzer spoke about strategic investments and long-term budget considerations. He made a recommendation to create a City/DDA ad hoc committee to study current and long-term fiscal collaborations. Appoint three City Council Members, and five DDA Members to be identified by the DDA Chair. Staff will work with the group to bring recommendations to City Council.

It was moved by Mayor Pro-Tem Pipoly, seconded by Pettengill to direct staff to develop a Proposed Budget Public Hearing Notice for City Council to review and approve at the May 4, 2017 City Council meeting.

Motion passed 6-0-1.

Mayor Muzzin appointed Councilmembers Bohn, Gardner, and Muzzin to the City/DDA committee, and Councilmember Emaus as an alternate.

It was moved by Mayor Pro-Tem Pipoly, seconded by Pettengill to create a City/DDA committee to study current and long-term fiscal collaborations.

Motion passed 6-0-1

**CITY MANAGER'S EVALUATION & COMPENSATION**

Mayor Muzzin spoke about Council's evaluation of City Manager Nate Geinzer. Staff and self-appraisals had also been provided to Council. The evaluation was based on his individual characteristics, professional skills and status, relationships with the elected body, policy execution, reporting, citizen relations, staffing, supervision, fiscal management, and community.

Mayor Muzzin commended Geinzer for overcoming some of the many challenges faced in his first year, new ideas brought to Council, and noted the improved atmosphere amongst staff.

Councilmember Gardner expressed appreciation to Manager Geinzer for the ideas and path of action put forward in such a short time.

It was moved by Mayor Pro-Tem Pipoly, seconded by Bohn to appoint Councilmembers Gardner and Emaus to review the City Manager's Compensation.

Motion passed 6-0-1

**CALL TO THE PUBLIC**

Mayor Muzzin opened the Call to the Public at 8:53 p.m., and hearing and seeing none the Call to the Public was closed.

**ADJOURNMENT**

It was moved by Emaus, seconded by Pettengill to adjourn the meeting at 8:53 p.m.

Motion passed 6-0-1

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Kelly Haataja, Deputy City Clerk

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James Muzzin, Mayor