

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON AUGUST 3, 2017 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

REGULAR SESSION

Mayor Muzzin called the meeting to order at 7:30 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, and Councilmembers Bohn, Pettengill, Tobbe, Emaus, and Gardner. Also present were City Manager Nate Geinzer, Attorney Brad Maynes, Police Chief Rob Bradford, DPW Director Marcel Goch, Utilities Director Tim Krugh, Assistant to the DPW Director Patty Thomas, Finance Director Gretchen Gomolka, Management Assistant Jessica Lienhardt, Deputy City Clerk Kelly Haataja, and an audience of seven.

AGENDA APPROVAL

It was moved by Councilmember Gardner, seconded by Tobbe to approve the agenda.

Motion passed 7-0

CONSENT AGENDA

It was moved by Mayor Pro-Tem Pipoly, seconded by Emaus to approve the Consent Agenda.

The following items were approved:

Study Session Minutes of July 20, 2017

Regular Session Minutes of July 20, 2017

Closed Session Meeting Minutes of July 20, 2017

Appointments to the Brighton Arts and Culture Commission

Approval of Grant Agreements

- a. DEQ Recycling Infrastructure Grant
- b. DEQ Recycling Education Grant
- c. Livingston County Community Foundation Grant #2017-1162 for the Brighton Arts and Culture Commission's The Story of Us

A roll call vote was taken

Yes: Gardner, Muzzin, Pettengill, Pipoly, Bohn, Emaus

No: None

Abstain: Tobbe

Motion passed 6-0-1

CALL TO THE PUBLIC

Mayor Muzzin opened the call to the public at 7:33 p.m.

Barb Binkley, co-owner of Bink & Bab's Boutique and Cooper & Binkley Jewelers, said this year's Taste of Brighton festival was outstanding and they had record numbers. She said this festival is important to her and her fellow merchants in the Downtown. She read a quote from the Running Lab saying the 2017 summer sale went so well that it was a turning point in the history of their store. Barb thanked the City for its participation and support, and gave special thanks to DPW for all of their help during the festival.

Thaddeus McGaffey, from Integrity Investment Solutions and IDIC Financial, said that on average 40% of sales that were made at Brighton businesses during the Taste of Brighton, were from new families outside the immediate area. He said they are using those support dollars from the City and the City boards to make sure a great economic opportunity is brought in for the City and City businesses.

Matt Becker, owner of Brewery Becker, said thank you for the City's support with the Taste of Brighton and he had his single best day of the year at this year's event.

Keith Karp, owner of Oh My Lolli, said he is very proud of the Taste of Brighton event and what it has become. He said families have told him they coordinate their vacations so they're home for the Taste of Brighton and family coming in to town for the event. Feedback from everyone on Main Street has been wonderful, and he is looking forward to next year's event. On behalf of the committee, he thanked the City and DPW for their support.

Beth Walker, homeowner of 1079 Hillcrest expressed concern for the removal of trees around the Millpond for the proposed band shell. She said over 530 signatures were collected opposing tree removal. She asked for a solution to keep the trees and for tax dollars to be used for downtown infrastructure projects such as streets and parking.

Hearing and seeing no further comment, Mayor Muzzin closed the Call to the Public at 7:40 p.m.

CITY CUSTOMER INFORMATION AND BOARD UPDATES

Chief Bradford mentioned the new cameras and server system were installed today. He will be discussing intersections with Avigilon next week. He mentioned one of the police officers was injured this week, and is expected to be back to work next week. Manager Geinzer noted a camera will be added for the parking lot of City Hall, which will provide needed coverage, particularly in the dumpster area.

DPW Director Goch said the Grand River Avenue project is complete and the sidewalk trim is finished. Pavement marking and striping continues with a couple of intersections to finish.

Finance Director Gomolka reminded that summer taxes are due August 15. Payments can be left in the drop box outside City Hall after business hours. Flagstar, First National, and Old National banks in Brighton are accepting tax payments. Instructions are on the back of the bill for credit card payments.

Manager Geinzer spoke about maintenance needed around the entry sign of Peppergrove and Lee Road. Traditionally the City hasn't been active in maintaining these however DPW cleaned up bushes and put in new mulch. Thereafter, residents organized a meeting to plan for the long-term maintenance and cleaned the area up further. Geinzer commended the residents for taking initiative and added he hopes to see more collaboration and engagement to help with neighborhood improvements.

Mayor Pro-Tem Pipoly mentioned the Principal Shopping District board met and formally accepted Nick Palizzi's resignation. The Brighton 150th Festival banner was approved. The PSD reintroduced the branding discussion which will be put out as an RFP. Also, accomplishments are being reviewed for the potential renewal of the PSD special assessment.

Councilmember Tobbe thanked the Community Foundation for Livingston County for their generous donation to a grant for the Brighton Arts and Culture Commission for this summer's events. He mentioned he attended a SEMCOG meeting last week. Economic development and water resources for the region will be the coming focus.

Councilmember Pettengill thanked the Paulie family and Howell Lowe's for donating three burning bushes to the Imagination Station. She was proud to announce the Imagination Station has been voted number one in the People's Choice Award for the best children's outdoor recreation area in Livingston County. She thanked everyone for their time and work put into the Imagination Station.

Councilmembers Gardner and Pettengill gave Brighton 150th updates and reminded the Community Block Party is August 13 from noon until 11:30 p.m. Downtown.

Mayor Pro-Tem Pipoly mentioned that Congressman Mike Bishop will be stopping by his office to talk about area concerns.

Mayor Muzzin said the DDA met and had discussion on the band shell/amphitheater and more updates are expected at the next DDA meeting August 15. He noted a utility line will be relocated at 317 W. Main Street. He mentioned DPW Director Goch gave a Public Works update at the last DDA meeting which was well received.

DPW EQUIPMENT PURCHASES & INSTALLMENT PURCHASE CONTRACT

DPW Director Goch gave a presentation of current vehicles and equipment and maintenance of the last five years. He then presented the proposed equipment purchases, their uses, estimated cost, and projected lifespan. He spoke about cost savings by decreasing fleet size, multi-purpose equipment, and maintenance programs. He explained the functions of routine work in the roadway and how it is currently sub-contracted out. DPW can do many of these repairs and maintenances with the proper equipment. The proposed purchases will make operations more effective and help reduce long-term maintenance costs.

Council and Staff discussed the Installment Purchase Agreement of \$479,000, with annual payments of \$100,000, and an estimated total capital expenditure of \$500,000. Funds obtained from auctioned equipment will be used

for other equipment purchases and repairs needed at the DPW facility this fiscal year. They discussed possible future budget constraints, pre-planning, and setting aside funds for future equipment.

It was moved by Councilmember Tobbe, seconded by Mayor Pro-Tem Pipoly to authorize the City Manager to execute DPW equipment/vehicle purchase orders in the total amount of \$456,993.35 and related Installment Purchase Agreement of \$479,000 for five years at 1.7% interest, following final terms being reviewed and recommended for signature by Bond Counsel.

Motion passed 7-0

AMENDMENTS TO ORDINANCE 82-89: ASSURANCE REQUIRED

Manager Geinzer discussed the required \$100,000 cash protection for site improvements (non-building) currently falls below actual costs, leaving the City with not enough money to finish or fix the project if necessary. The ordinance has not been amended since 1990. He mentioned that Zoning/Code Enforcement Associate Caruso recommends changing the language to say the amount will be equivalent to 100% of the related site improvements. He has reached out to several communities and found the majority follows this.

Attorney Maynes mentioned situations when the City had to finish and repair work and part of the assurance money had been refunded back to the contractor leaving the City underfunded to cover the completion. He discussed setting minimum retainers to be held until completion approvals are received from the City Engineer, and to also address this in the ordinance.

Council suggested for Staff to also look at language to allow for alternative funding mechanisms, or more flexibility, such as bonds or insurance. Other suggestions were to consider retaining more than 100% of the improvements, since the cost is initially estimated, but typically ends up being more. It was encouraged for Staff to reach out to SPARK and MEDC for other options to ensure the City remains business friendly and doesn't inhibit growth. Staff will continue to do more research for future conversation with Council.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 9:03 p.m., hearing and seeing none the Call to the Public was closed.

CLOSED SESSION PURSUANT TO MCL 15.628(h)

It was moved by Mayor Pro-Tem Pipoly, seconded by Emaus to go into Closed Session at 9:04 p.m. to receive written attorney-client privileged communication pursuant to MCL 15.268(h).

A roll call vote was taken

Yes: Muzzin, Pipoly, Gardner, Pettengill, Bohn, Emaus and Tobbe

No: None

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Abstain: None

Motion passed 7-0.

It was moved by Mayor Pro-Tem Pipoly, seconded by Emaus to come out of closed session at 9:28 p.m.

Motion passed 7-0

ADJOURNMENT

It was moved by Councilmember Pettengill, seconded by Emaus to adjourn the meeting at 9:28 p.m.

Motion passed 7-0

Kelly Haataja, Deputy City Clerk

James Muzzin, Mayor