



City Council Special Meeting

200 N First St • City Hall Council Chambers • Brighton, Michigan 48116
(810) 227-1911 • www.brightoncity.org

MINUTES OF THE SPECIAL MEETING OF THE BRIGHTON CITY COUNCIL HELD ON APRIL 12, 2018

SPECIAL SESSION

Mayor Muzzin called the Special Meeting to order at 5:30 p.m.

Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers: Bohn, Emaus, Gardner, Pettengill and Tobbe. Staff: City Manager Nate Geinzer, Asst. to the DPW Director / Deputy Clerk Patty Thomas, DPW Director Marcel Goch, DPW Superintendent Daren Collins, Utilities Director Tim Krugh, Finance Director Gretchen Gomolka, Police Chief Robert Bradford, Asst. to the City Manager/DDA Coordinator Brandon Skopek, and Attorney Paul Burns. There were four people in the audience.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 5:31 p.m.

Susan Bakhaus stated she received a copy of the language for the millage that has been filed with the county. She stated the language does not state that any of that money must go to the roads. The 2013 road millage did not get approved. The new one is for 1.8 million and the one from 2013 was for \$487,000. Why is there is a 400% increase.

The Call to the Public was closed at 5:34 p.m.

Mr. Geinzer stated that Ms. Gomolka has information that was requested at the previous budget study session.

Councilmember Pettengill questioned the revenue line titled Rents & Royalties and wanted to know why the Fiscal Year 16/17 actual was \$3,867 but the Fiscal Year 17/18, 17/18 actual and 18/19 budgets were so much higher, in the \$70,000 range. Ms. Gomolka provided details of how the State of Michigan had instituted new audit requirements for tracking General Fund vehicle and equipment charges to the Major and Local Streets fund. For fiscal year 16/17 no vehicle and equipment charges were made to the Major and Local Streets fund. Mr. Goch further explained how the DPW has begun to track usage for all vehicles, equipment, tools, etc.

Ms. Gomolka reviewed the detailed line-item budget information that she prepared as requested by City Council.

Mr. Caruso reviewed the development that has occurred this year as well as projects that are scheduled to begin shortly. The Community Development Department has been very proactive and there continues to be great interest in the City. The Department has projects that they are planning to begin in the near future.

Mr. Skopek provided a progress status of the Master Plan Update. Once it is complete, they will begin to implement the findings from the review and update.

Mr. Geinzer stated the only change to the budget is that a Director position will be added back. That position has been vacant for almost two years, and a Director is needed. The part-time position that was previously held by Lydia Macklin-Camel will also be filled.

Councilmember Emaus arrived at 5:56 p.m.

Mr. Skopek provided a summary of the 2017/2018 highlights for the DDA, such as the Challis Road North Second Street, and Grand River projects. The Millpond Bandshell and Amphitheater Project will also begin later this month. He noted that these areas are outside of the DDA's tax capture area; however, they understand the importance of investing in the entire community. Mr. Geinzer stated that the DDA is also contributing money to the general fund for operations and maintenance that occur in the downtown area.

Councilmember Tobbe arrived at 6:04 p.m.

Councilmember Gardner asked if staff could put signs up during public projects advising the public who is funding the project. Mr. Skopek stated a sign of this type is proposed for the Millpond Bandshell / Amphitheater project. Mr. Geinzer suggested this be done for the North Second Street project as well.

At Councilmember Tobbe's request, Ms. Gomolka reviewed the City's Debt Service Requirements.

Ms. Gomolka reviewed the Local Development Finance Authority (LDFA) budget.

Mr. Geinzer reviewed the Arts and Culture Commission budget. Councilmember Tobbe advised that the Commission is considering becoming a non-profit.

Mr. Skopek reviewed the Principal Shopping Budget. He noted that the SAD will end on June 30, 2018 so there will be no further revenue sources. There are remaining funds from the 17/18 budget and the PSD has decided that they will invest it in downtown events, such as The Taste of Brighton and Ladies Night Out.

Councilmember Pettengill stated the Imagination Station budget is the same every year. The funds are there for the wood chips, the sealing, and general maintenance. She would like to have the drinking fountains upgraded as well as some additional elements added that will be able to be used by all children. Ms. Gomolka stated there is a fund balance in that account. Staff will review the quote received for the new fountains and provide that information to City Council for possible inclusion in the 2018/2019 budget.

Ms. Gomolka reviewed the Transfer Out and OPEB budget.

Mayor Muzzin opened the Call to the Public at 6:46 p.m.

Ms. Susan Backhaus provided clarification on the 425 agreement with Genoa Township. It was started in 1998 and will end in 2038.

The Call to the Public was closed at 6:47 p.m.

Motion by Councilmember Pettengill, seconded by Councilmember Gardner, to adjourn the meeting at 6:48 pm. **The motion carried unanimously.**