

**City of Brighton
Downtown Development Authority
Regular Meeting Minutes
July 24, 2018**

The Board for the Downtown Development Authority (DDA) held a regular meeting on Tuesday, July 24, 2018 at the City of Brighton Council Chambers located at 200 N. First Street, Brighton, MI.

1. Call to Order – Chairperson Herbst called the meeting to order at 7:15 a.m.

Members Present: Dave Beauchamp, Jim Muzzin, Pam McConeghy, Tim Corrigan, Bob Herbst, Lisa Nelson, Ashley Israel, Cal Stone, and Mark Binkley

Members Absent: Shawn Pipoly, Scott Griffith

Also present: Mr. Doug Cameron, Mancuso & Cameron Law Office; Mr. Piet Lindhout, Lindhout Associates; Nate Geinzer, City Manager; Brandon Skopek, Assistant to the City Manager/DDA Coordinator; Mike Caruso, Community Development Manager, and an audience of 2.

Moved by Mr. Muzzin, supported by Mr. Israel, to excuse Board Members Griffith, Pipoly, and Binkley. The motion carried 8-0-3.

2. Approval of the July 24, 2018 Agenda

Moved by Mr. Corrigan, supported by Ms. McConeghy, to approve the July 24, 2018 Agenda as presented. The motion carried 8-0-3.

3. Call to the Public

The Call to the Public was made at 7:16 a.m.

Mike Lenninger, Neighbors Magazine, introduced himself and stated he was a member of the Brighton Kiwanis Club.

Susan Backhaus, 907 Brighton Lake Rd., discussed the Headlee Override and the impact it will have on businesses. She suggested that business owners ask their clients to vote no on the proposal. She stated the City plans to start bonding on August 8 and was concerned high property taxes would cause there to be vacant buildings and bankrupt homes throughout the city.

The call to the public was closed at 7:19 a.m.

Mark Binkley arrived at 7:20 a.m.

4. Approval of Minutes

a. May 15, 2018 Regular Meeting

Moved by Mr. Muzzin, supported by Mr. Israel, to approve the May 15, 2018 Regular Meeting Minutes as presented. 6-0-5. The motion failed.

b. June 19, 2018 Regular Meeting

Motion by Mr. Muzzin, seconded by Ms. McConeghy, to approve the June 19, 2018 Regular Meeting Minutes as presented. The motion carried 7-0-4 with Israel and Stone abstaining.

5. Approval of Bills

Moved by Mr. Corrigan, supported by Ms. McConeghy, to approve the bills as presented. The motion carried 9-0-2.

6. Financial Report - FY 17-18 Adopted Budget and YTD Summary (through 6/30/18)

Mr. Skopek stated the only significant expenditures in the financial report were the Second Street land contract payoff and closing costs.

Moved by Mr. Corrigan, supported by Mr. Muzzin, to accept the financial report. The motion carried 9-0-2.

7. Old Business

- a. None

8. New Business

- a. Downtown Holiday Lighting

Mr. Skopek stated holiday lights have been previously discussed by the Principal Shopping District Board (PSD) and DDA. He stated he met with the Chamber of Commerce to discuss purchasing lights for the trees at the Mill Pond. He stated the lights will cost \$30,000 including labor and the Chamber is asking for \$10,000 of seed money to solicit donations. He also stated the Department of Public Works (DPW) will install lights on the light poles downtown and the PSD has approved up to \$1,000 contingent on the Chamber receiving \$10,000 of seed money. Mr. Skopek stated he met with the DDA Budget Committee and they discussed committing \$5,000 but budgeting for \$10,000 to assist with the lights.

Moved by Mr. Muzzin, supported by Mr. Binkley, to approve \$5,000 of seed money for holiday lights. The motion carried 9-0-2.

- b. Millpond Bandshell and Amphitheater Update

Mr. Lindhout stated the contractor estimates completion in August although they are three weeks behind schedule.

Ms. McConeghy suggested having a ribbon cutting for the bandshell.

Mr. Lindhout also discussed construction of the Second Street Flats.

9. Subcommittee Reports

None

10. Mancuso & Cameron Report-Doug Cameron

Mr. Cameron stated 317 W. Main Street did not close on their construction loan but the development is still on track.

11. Lindhout Report-Piet Lindhout

None

12. Administrative Report – Brandon Skopek

Mr. Skopek discussed the Second Street reconstruction project and stated all utilities were installed from First Street to Center Street. He stated sidewalks are currently being replaced and street paving will begin this week. He stated Second Street will be closed southbound next week. Mr. Skopek discussed the public hearing for the R-5 high density residential zoning district on August 2 and the Special Planning Commission Meeting July 30 to review the final draft of the Master Plan. He stated there will be a 60-day public input period for the Master Plan. He also stated the last open house for the Headlee Override proposal would be at City Hall on Wednesday, July 25 at 6 p.m.

Mr. Geinzer stated Challis Road was one month ahead of schedule and stated pavement and striping will be done by the end of this week.

13. Chamber of Commerce Report – Pam McConeghy

None

14. City Council Report – Jim Muzzin

None

15. Adjournment

Moved by Mr. Muzzin, supported by Mr. Israel to adjourn the meeting at 7:37 a.m. The motion carried 9-0-2.

Respectfully submitted,

Wendy Ayala, Recording Secretary
July 24, 2018