

**MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON**  
**HELD ON JUNE 15, 2017 AT THE BRIGHTON CITY HALL**  
**200 N. 1ST STREET, BRIGHTON, MICHIGAN**

**REGULAR SESSION**

Mayor Muzzin called the meeting to order at 7:32 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, Councilmembers Bohn, Pettengill, Gardner, and Emaus. Also present were City Manager Nate Geinzer, Attorney Paul Burns, Police Chief Rob Bradford, DPW Director Marcel Goch, Assistant DPW Director Patty Thomas, Finance Director Gretchen Gomolka, Zoning and Code Enforcement Associate Mike Caruso, Community Development Associate Brandon Skopek, Deputy City Clerk Kelly Haataja, and an audience of six. WHMI's Tom Tolen was present from the media.

It was moved by Mayor Pro-Tem Pipoly, seconded by Emaus to excuse Councilmember Tobbe for personal reasons.

Motion passed 6-0-1

**AGENDA APPROVAL**

The following amendments were made to the agenda: move 9. Recommended Approval of DPW Equipment Purchase in the amount of \$11,711.51, and 12. Recommended Approval of FY 16/17 Year-End Budget Amendment to New Business.

It was moved by Councilmember Pipoly, seconded by Pettengill to approve the agenda as amended.

Motion passed 6-0-1

**CONSENT AGENDA**

It was moved by Councilmember Gardner, seconded by Emaus to approve the Consent Agenda.

The following items were approved:

Study Session Minutes of June 1, 2017

Regular Session Minutes of June 1, 2017

Joint Meeting Minutes of June 5, 2017

Acceptance of Quarterly Investment Report

Approval of Media Display contract on behalf of PSD

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Approval of rejection and reposting of Invitation to Bid 1517 Whispering Oaks

Motion passed 6-0-1

### **CALL TO THE PUBLIC**

Mayor Muzzin opened the call to the public at 7:36 p.m.

Mac Miller, property owner of 307 W. Main St., urged Council to join him in supporting the proposed site development at 317 W. Main St. and the proposed dumpster enclosure improvements in the surrounding areas.

Hearing and seeing no further comments, the Call to the Public was closed at 7:38 p.m.

### **CITY CUSTOMER INFORMATION AND BOARD UPDATES**

Chief Bradford reminded July 11 is Coffee with a Cop, 8-10 a.m. and 7-9 p.m., at Tim Hortons. Phase 2 of painting will start this weekend at the PD. He also mentioned the radar trailer will be moved around more.

DPW Director Goch gave Grand River Avenue project updates. Paving is complete, road markings will begin in the next couple of days, and new crosswalk signs installed in the next few weeks. Crosswalk lights will be removed and replaced with LED lights. Manager Geinzer added that staff is preparing pedestrian safety public information.

Community Development Associate Skopek thanked City Council, the Downtown Development Authority, and members of the public who joined the Planning Commission last Monday for the Master Plan kick-off meeting. He noted there are two public engagement opportunities available on the City's website. There's a market survey for residents which has over two hundred responses so far, and there's a mySidewalk page, which is a social media engagement piece.

Finance Director Gomolka mentioned summer tax bills are being mailed on July 1. Flagstar, First National, and Old National banks in Brighton accept tax payments. She reminded that payments can be left in the drop box outside City Hall after business hours. Instructions are on the back of the bill for credit card payments. She also mentioned a mortgage code on the tax bill means it is a duplicate bill for property owner record-keeping and the bill has been submitted to the mortgage company.

Manager Geinzer mentioned the Livingston County Road Commission will be performing road work on Brighton Rd., west of the City beginning June 19. The project is expected to last a month.

Councilmember Pettengill reported the ZBA granted a variance for three residential parking spaces at 317 W. Main St. She thanked the volunteers from Charyl Stockwell Academy for joining her to paint the bathrooms at the pavilion on June 7.

Councilmember Emaus spoke about the Livingston Transportation Coalition meetings. Recently, good speakers have given informative presentations and case studies showing the challenges of development and transportation.

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Additionally, the Livingston Transportation Coalition will be doing some public service visits to the surrounding communities to inform what they've been working on, and to receive public feedback. On Saturday, July 15, they will be at the Farmer's Market in Brighton. Lastly, Emaus thanked the City on behalf of the Brighton Veteran's Memorial Group for the Memorial Day celebration being a hit. Construction for additional pavers at the memorial is complete and they will be re-staining some of the older concrete.

Mayor Muzzin reported the Brighton Area Fire Authority met and had their year-end budget amendment meeting.

### **SITE PLAN # 17-006 MIXED USE DEVELOPMENT – 317 W. MAIN STREET**

Community Development Associate Skopek spoke about the redevelopment plans submitted for 317 W. Main Street. The proposal included demolishing and reconstructing the existing building and constructing a sister building following a land division. The proposed buildings will include restaurants on the first floor, residential and office spaces on the second floor, and outdoor courtyards for sitting, dining, and entertainment. The DDA agreed to allocate funding for public enhancements, such as a pedestrian walkway, lighting, and landscaping. The site plan has received approval letters from all City and DDA consultants. The applicant has thoroughly addressed the Planning Commission's conditions of approval.

Dan Cheresko, owner of 317 W. Main Street, explained that he is leasing two parking spaces from Fifth Third Bank to meet requirements for the proposed development. He also proposed to construct new dumpster enclosures on Fifth Third's property which will allow for additional parking, and will consolidate dumpsters in the public alley. A site plan amendment had been submitted.

It was moved by Councilmember Emaus, seconded by Pipoly to approve Site Plan #17-006 for a Mixed Use Development located at 317 W. Main Street.

Motion passed 6-0-1

### **NOTICE OF INTENT RESOLUTION 17-17 CAPITAL IMPROVEMENT BONDS**

Manager Geinzer discussed the projects the Downtown Development Authority plans to implement over the next several years and how these projects are unable to be financed with the DDA's annual income, but can be with Capital Improvement Bonds. Combining a bond with existing debt will save the General and Utilities Funds. Finance Director Gomolka spoke about Capital Improvement Bonds, related debt service, and fund balances.

Pat McGow from Miller & Canfield explained the notice of intent resolution which indicates it's the City's intent to issue bonds in an amount not-to-exceed \$3,000,000 for the purpose of paying costs of a project. This resolution only shows intent to issue bonds, and doesn't obligate the City to the full amount.

It was moved by Mayor Pro-Tem Pipoly, seconded by Bohn to approve Notice of Intent Resolution 17-17 Capital Improvement Bonds.

A roll call vote was taken

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Yes: Gardner, Pettengill, Pipoly, Emaus, Bohn, and Muzzin,  
No: None  
Absent: Tobbe

Motion passed 6-0-1

### **POLICE STATION VIDEO SURVEILLANCE SYSTEM UPGRADE**

Chief Bradford spoke about the two bids received for video surveillance system upgrades. He recommended awarding the bid to Absolute Sales, as the other bidder was non-responsive to the minimum specifications as outlined. The bid from Absolute Sales includes replacing analog cameras to digital, a new video recorder to support future downtown expansion, repurposing the current network recorder from downtown to the police department, installations, and the ability to negotiate additional work through 2020.

It was moved by Mayor Pro-Tem Pipoly, seconded by Pettengill to award Absolute Sales International the bid in the amount of \$41,932.00 for the installation of a video surveillance system upgrade at the police department.

Motion passed 6-0-1

### **DPW EQUIPMENT PURCHASE**

DPW Director Goch apprised Council on replacing a piece of equipment with a basic John Deere utility vehicle that will be used mainly in the spring, summer, and fall. The current vehicle is proposed to be sold at auction which will offset the cost. Staff mentioned Council had budgeted \$150,000 for the purchase of new swap loader, however staff recommended deferring this purchase due other equipment needs that became priority.

It was moved by Councilmember Emaus, seconded by Pettengill to approve the purchase of a John Deere Utility Vehicle from D&G Equipment at a cost of \$11,711.51.

Motion passed 6-0-1

### **RESOLUTION 17-18 FY 16/17 YEAR-END BUDGET AMENDMENTS**

Finance Director Gomolka explained the amendments to the budget are from changes in revenues and expenditures. The corrections include departments that are going to be over budget and the net change to the general fund balance equates to the total amendments, not how much will be taken out of the general fund. Council and Staff discussed the amendments. Gomolka explained amendments were not made to the departments under budget.

It was moved by Councilmember Gardner, seconded by Pipoly to approve Resolution 17-18 to amend the 2016-17 year end budget appropriations

A roll call vote was taken:

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Yes: Gardner, Pettengill, Pipoly, Emaus, Bohn, and Muzzin,  
No: None  
Absent: Tobbe

Motion passed 6-0-1

**CALL TO THE PUBLIC**

Mayor Muzzin opened the Call to the Public at 8:46 p.m., hearing and seeing none the Call to the Public was closed.

**ADJOURNMENT**

It was moved by Councilmember Emaus, seconded by Gardner to adjourn the meeting at 8:46 p.m.

Motion passed 6-0-1

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Kelly Haataja, Deputy City Clerk

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James Muzzin, Mayor