

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON OCTOBER 17, 2013 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted an early Blue Sky Session at 7:00 p.m. Present were Mayor Muzzin, Councilmembers Bohn, Bandkau, Roblee, Schillinger, Cooper and Pipoly. The Council reviewed agenda items.

REGULAR SESSION

Mayor Muzzin called the regular meeting to order at 7:35 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Councilmembers Bandkau, Pipoly, Schillinger, Roblee, Cooper and Bohn. Also in attendance were Attorney Paul Burns, Staff members Dana Foster, Kelly Hanna Dave Blackmar, Jennifer Burke and Jon Westendorf and an audience of 6. Press and Media included Tom Tolen from WHMI.

AGENDA APPROVAL

It was moved by Mayor Pro-Tem Cooper, seconded by Roblee to approve the agenda with the following changes: add item #20a, Closed Session Action. Motion passed 7-0.

MINUTE APPROVAL

It was moved by Councilmember Roblee, seconded by Bohn to approve the Regular Meeting minutes of October 3, 2013 as presented. Councilmember Cooper abstained. Motion passed 6-0-1.

CITIZEN INQUIRIES

Mayor Muzzin read a Citizen's Inquiry from Susan Walters-Steinacker: Please explain why the Brighton Art Guild is continually allowed to use the CoBACH building even though they are failing to staff on their scheduled days?

Mayor Muzzin stated each of the three nonprofit tenant organizations occupying the CoBACH Center is staffing the building to make activities, events, and exhibits available to the public. Between the non-profits and their volunteers, the building is staffed during the hours that it is open to the public. They all help each other to provide staffing of the building. There is no requirement for the three nonprofit tenant organizations of the CoBACH to get City approval of any of its advertisements.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:38 p.m.

Pat Cole expressed her concerns that residents would be confused by publishing two Informational meeting notices.

The Call to the Public was closed at 7:42 p.m.

Mayor Muzzin stated the City is permitted to publish two notices to comply with Open Meetings Act.

CONSENT AGENDA

It was moved by Mayor Pro-Tem Cooper, seconded by Pipoly to approve the Consent Agenda as presented. Motion passed 7-0.

The following items were approved:

1. Appointed Kristy Meek to fill the City resident-at-large vacancy on the SELCRA Board.
2. Appointed Alicia Urbain and Alex Tortora and reappointed Doug Angst to the Zoning Board of Appeals.
3. Reappointed Bill Bryan and Steve Monet to the Planning Commission.
4. Approved Resolution 13-22, Authorizing placement of liens on properties with unpaid City-directed Maintenance.
5. Approved the Millpond Aquatic Weed Harvesting RFP as submitted by Swamp Thing, LLC in the amount of \$12,872.00.
6. Established 6:00 p.m. to 9:00 p.m. for Halloween trick or treating hours for October 31, 2013.

PUBLIC INFORMATIONAL LETTER TO REGISTERED VOTERS

Manager Foster discussed the draft letter, which would be signed by all Councilmembers and would be mailed to all registered City voters regarding the Headlee Millage Lid Override Election Proposals next week following review by the City Attorney.

Councilmember Roblee recommended City Council make some phone calls to voters to advise them of the proposals and to create more personal contact with our taxpayers.

It was moved by Councilmember Cooper, supported by Councilmember Pipoly to approve the draft letter to be sent to registered voters regarding the Headlee Millage Lid Override Election Proposals subject to City Attorney's review. Motion passed 7-0.

City Manager, Dana Foster thanked City Clerk, Diana Lowe regarding the postcard mailing cost savings.

CITY SERVICE SURVEY

City Manager, Dana Foster stated the City Service Survey is designed to gauge taxpayer's view of City services, the importance of various services and to provide opportunities for comment/inputs.

It was moved by Mayor Pro-Tem Cooper, seconded Pipoly by to approve the draft biennial City Service Survey questionnaire for posting on the City's Website. Motion passed 7-0.

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Human Resources Director, Jennifer Burke stated the survey would be mailed next week following Council approval with results expected by the end of November and brought to retreat in early December.

ANNUAL EXTERNAL AUDIT REPORT

Finance Director, Kelly Hanna presented the 2013 Comprehensive Annual Financial Report. She stated she anticipates submitting the report for a 5th Certificate of Excellence award. She thanked Assistant Finance Director, Denise Meier, Finance Staff and Plante Moran for all of their help throughout the year.

Tim St. Andrews of Plante Moran highlighted the 2013 Comprehensive Annual Financial Audit report.

Martin Olejnik presented the letter management letter for the year ended June 30, 2013.

It was moved by Mayor Pro-Tem Cooper, seconded by Pipoly to accept the 2013 Comprehensive Annual Financial Report. Motion passed 7-0.

CITY CUSTOMER INFORMATION

City Manager, Dana Foster stated he has conducted one informational meeting regarding the four proposed Headlee Millage Lid Override Election Proposals. He also stated that the Citizen Inquiry report of earlier this evening about the CoBach is illustrative of how volunteers are doing a lot of work for us at the CoBach, Old Village Cemetery by the Historical Society and at the Imagination Station.

Councilmember Bandkau gave a Veteran's Memorial update stating the Rock Memorial at the Mill Pond will be relocated to the new site.

Councilmember Roblee stated DIA inside out program pieces of art will be removed from City and thanked them for having this program. She thanked Lauri French and DPS Staff for moving items for the memorial. She gave a BACC update.

Councilmember Bohn attended the ZBA meeting regarding soil operation at Northridge Hills construction site, where they approved for one year with conditions.

Mayor Muzzin stated he attended the Arbor Day ceremony and thanked Patty Thomas, Dave Blackmar, Dana Foster for their work on this event. Mayor Muzzin read a Proclamation recognizing Arbor Day. He gave a Brighton Area Fire Authority update.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 8:55 p.m. The following comments were heard:

Pat Cole, Brighton City stated she is not in favor of Headlee millage increases.

Hearing no further comment, the Call to the Public was closed at 9:03 p.m.

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MTT TAX TRIBUNAL CLOSED SESSION

It was moved by Mayor Pro-Tem Cooper, seconded by Bandkau to go into Closed Session to discuss pending litigation pursuant to MCL 15.268(e). A roll call vote was taken. Yes: Schillinger, Bohn, Cooper, Muzzin, Bandkau, Roblee, Pipoly. No: none. Motion passed 7-0.

The Council convened into Closed Session at 9:04 p.m.

The Council reconvened the Regular Session at 9:08 p.m.

It was moved by Mayor Pro-Tem Cooper, seconded by Roblee to execute the consent judgment relative to the October 15th letter from Attorney. Motion passed 7-0.

POSSIBLE LITIGATION CLOSED SESSION

It was moved by Councilmember Cooper, seconded by Bohn to go into closed session to discuss possible pending litigation pursuant to MCL 15.268(e) at 9:10 p.m.

The Council convened into Closed Session at 9:10 p.m.

The Council reconvened the Regular Session at 9:39 p.m.

ADJOURNMENT

It was moved by Councilmember Pipoly, seconded by Bohn to adjourn the meeting at 9:40 p.m. Motion passed 7-0.

Jennifer Burke, Deputy City Clerk

Jim Muzzin, Mayor