

**MINUTES OF THE JOINT SESSION OF THE PLANNING COMMISSION/DOWNTOWN  
DEVELOPMENT AUTHORITY/CITY COUNCIL OF BRIGHTON  
HELD ON JUNE 5, 2017 AT THE BRIGHTON CITY HALL  
200 N. 1ST STREET, BRIGHTON, MICHIGAN**

**CALL TO ORDER**

The Planning Commission conducted a Joint Session at 6:00 p.m.

Present were Planning Commission Members: Matt Smith, Bill Bryan, Susan Gardner, Jim Bohn, and Michael Schutz

Councilmembers: Mayor Muzzin, Mayor Pro-Tem Pipoly, Bohn, Pettengill, Emaus, and Gardner.

DDA Board Members: Claudia Roblee, Pam McConeghy, Cal Stone, Scott Griffith, Tim Corrigan, Bob Herbst, Dave Beauchamp, Jim Muzzin and Shawn Pipoly

Staff: City Manager Nate Geinzer, Attorney Paul Burns, Community Development Associate Brandon Skopek, Clerk Pamela Stewart, Community Development Clerk Wendy Ayala, Zoning and Code Enforcement Associate Mike Caruso, DPW Director Marcel Goch, Management Assistant Jessica Reed, Communications and Community Engagement Assistant Lydia Macklin-Camel, and an audience of four. Tom Tolen of the media was also present.

Councilmember Tobbe arrived at 6:04 p.m.

Commissioner McClane arrived at 6:06 p.m.

**APPROVAL OF THE AGENDA**

For the Planning Commission it was moved by Commissioner Bryan and seconded by Gardner to approve the agenda as presented.

Motion passed 5-0-4

For the City Council, it was moved by Mayor Pro Tem Pipoly and seconded by Emaus to approve the agenda as presented.

Motion passed 7-0

For the Downtown Development Authority, it was moved by Corrigan and seconded by Griffith to approve the agenda as presented.

Motion passed 8-0-5

**CALL TO PUBLIC**

Chair Smith opened the call to the public at 6:03 p.m. Hearing and seeing none he closed the Call to the Public at 6:03 p.m.

## **MASTER PLAN KICK OFF**

Rod Arroyo and Jill Bahm of Giffels Webster presented their overview of the new City of Brighton Master Plan.

Giffels Webster started the discussion defining what a Master Plan was and their role in establishing it. They then spoke about how the public would be engaged through social media and open sessions. The plan called Next Steps for Downtown would be moved into Compete Streets, Parks and Recreation plan which will qualify the City for grants.

The company toured the City and made assessments and marked areas of improvement and items needed including: consistency in parking, more landscaping in vacant areas, the creation of standards for off street parking, lot screening, potential for rain gardens, green roof options, upgraded store frontages, improved architecture, upgrading of signs both business and wayfinding, logo.

They presented housing, employment, and population trends for the area.

One of the methods of engagement included an open house in September. They mentioned that a public hearing would be held in April of 2018 before moving forward.

Giffels Webster did an activity to determine some of the priorities and preferences of the members and audience.

## **CALL TO THE PUBLIC**

Chair Smith opened the call to the public at 7:29 p.m. Mayor Muzzin made a comment thanking Giffels Webster and relayed that citizens were welcome to walk with the 150th Committee during the July 4th parade.

## **ADJOURNMENT**

For the Planning Commission: It was moved by Commissioner McClane and seconded by Bohn to adjourn the meeting at 7:29 p.m.

Motion passed 5-0-4

For the City Council: It was moved by Councilmember Tobbe and seconded by Pipoly to adjourn the meeting at 7:29 p.m.

Motion passed 7-0

For the DDA: It was moved by Boardmember McConeghy and seconded by Roblee to adjourn the meeting at 7:29 p.m.

Motion passed 8-0-5

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Pamela Stewart, Clerk

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James Muzzin, Mayor