

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON SEPTEMBER 7, 2017 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

REGULAR SESSION

Mayor Muzzin called the meeting to order at 7:30 p.m. Following the Pledge of Allegiance, the roll was called. Present were Mayor Muzzin, Mayor Pro-Tem Pipoly, and Councilmembers Bohn, Pettengill, Tobbe, Emaus, and Gardner. Also present were City Manager Nate Geinzer, Attorney Brad Maynes, Police Chief Rob Bradford, DPW Director Marcel Goch, Utilities Director Tim Krugh, Zoning and Code Enforcement Associate Mike Caruso, Management Assistant Jessica Lienhardt, Deputy City Clerk Kelly Haataja, and an audience of two. Tom Tolen from WHMI was also present.

AGENDA APPROVAL

Item 4A un-table the contract renewal with the Economic Development Council of Livingston County was added to the Consent Agenda, and items 19 and 20 were deleted from Other Business.

It was moved by Councilmember Emaus, seconded by Pipoly to approve the agenda as amended.

Motion passed 7-0

4A UN-TABLE CONTRACT RENEWAL WITH THE ECONOMIC DEVELOPMENT COUNCIL OF LIVINGSTON COUNTY

It was moved by Councilmember Emaus, seconded by Tobbe to approve the un-tabling of the renewal of contract with the Economic Development Council of Livingston County.

Motion passed 7-0

CONSENT AGENDA

It was moved by Councilmember Gardner, seconded by Pipoly to approve the Consent Agenda.

The following items were approved:

Amended Study Session Minutes of August 17, 2017

Regular Session Minutes of August 17, 2017

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Appointment of Jere Michaels to the Election Commission Board, and re-appointments of Lisa Nelson, John Okoniewski, and Annette Jacoby to the Principal Shopping District Board for 3-year terms

Renewal of Contract with the Economic Development Council of Livingston County

Acceptance of Quarterly Investment Report

Motion passed 6-0-1 Councilmember Bohn abstained due to being absent at the August 17, 2017 meeting

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:35 p.m., hearing and seeing none the Call to the Public was closed.

CITY CUSTOMER INFORMATION AND BOARD UPDATES

Chief Bradford announced that Lyft, similar to Uber, is a new service available in Brighton. A fish-eye camera was installed in the City Hall parking lot.

DPW Director Goch mentioned CSX Railroad will be doing asphalt repair work at the railroad crossing on Main Street, starting September 11. This will result in the closure of Main Street in both directions for about a week. Detours have been posted and the schools have been notified.

Zoning and Code Enforcement Associate Caruso mentioned that the house at 614 Flint is scheduled to be demolished the week of September 11, 2017.

Management Assistant Lienhardt thanked the community for the donations to first responders for the Hurricane Harvey relief.

Manager Geinzer stated that he had the pleasure of meeting with Adam Smiddy, Veteran's Service Director of Livingston County, and former Green Beret. Veterans in need of services are encouraged to call his office at 517-546-6338.

Councilmember Bohn reported there was a Public Hearing at the August Planning Commission meeting for the draft Zoning Ordinance, and no comments were made from the public. Livingston County Planning Department presented an update to their Masterplan, and the DDA presented an updated Millpond band shell and amphitheater plan.

Councilmember Gardner encouraged everyone to stop by City Hall to see the new art piece that was made by children at the 150th Anniversary celebration. She thanked Charlotte Perkins from Scrappy Camps for putting the piece together, Kor Chiropractic and the Brighton Arts and Culture Commission for sponsoring it, and Mary Beane from Brighton Area Schools for bringing the idea to the committee.

Councilmember Pettengill mentioned the Imagination Station will be closed September 23 and September 24 for bi-annual resealing of the park, beginning at 9 a.m. Volunteers are needed and there is a rain-out day scheduled for October 14 if needed.

Mayor Muzzin stated that he and Ms. Lienhardt met with Mary from the Livingston County Convention & Visitors Bureau and invited her to come speak at a future work session to provide more information. There was also a meeting with Mike Sullivan from Bill Schuette's office. Mr. Sullivan presented a certificate for Brighton's 150th Anniversary as a City.

FIRST READING AND SETTING OF PUBLIC HEARING FOR AMENDMENT TO CHAPTER 98 "ZONING" OF THE CITY'S CODE OF ORDINANCES

Zoning and Code Enforcement Associate Caruso spoke about Staff working with Giffels Webster and the Planning Commission over the last year to update the City's Zoning Ordinance. The updates will improve the development processes, will reflect changes in federal and state policy, and will be a more user friendly document. Staff recommended City Council set a public hearing regarding the proposed amendments and reformatting.

It was moved by Councilmember Emaus, seconded by Gardner to set a public hearing date of October 5, 2017 to field public comments regarding the proposed amendments and reformatting to Chapter 98 of the City's Code of Ordinances.

Motion passed 7-0

TETRA TECH PROPOSAL FOR SERVICES

Utilities Director Krugh spoke about pump station #7 reaching its useful life and needing upgrades. Intense studies have been done to determine current and future flow and discharge to the station. The service area flow for the pump station will significantly increase with the addition of U of M Health Center, Candlewood Suites, and Holiday Inn Express. Krugh spoke about the recommended rehabilitation improvements and a project schedule. The additional pump will improve flow consistency, will be more energy efficient, and will have the ability to handle growth. Tetra Tech's proposal for engineering services for the project is up to \$33,000 and the funds have been allocated in the 2017/2018 CIP.

It was moved by Councilmember Bohn, seconded by Pipoly for the approval of Tetra Tech's proposal for design and bidding services in the amount of up to \$33,000 for the Orndorf Drive Pump Station #7 rehabilitation.

Motion passed 7-0

OVERFLOW PARKING IN THE CSX WEST PUBLIC PARKING LOT

Manager Geinzer spoke about a Special Land Use Permit for an overflow parking lot on CSX Transportation property, approved by Council in 2015, which the City's DDA leases for the use of public parking. The lot has

approximately fifty spaces. Conditions of the permit are that City Council will determine the yearly usage time and that a maintenance agreement be signed by the City and DDA prior to the use of the lot. The parking lot overflow ordinance states overflow lots should only be used for the portion of the year where overflow parking is determined to be needed by City Council. Currently a portion of the Excelda lot is being used as a staging area for the redevelopment at 317 W. Main St., limiting parking. Staff suggested for Council to set a period of time in which the overflow parking lot is open for use on a yearly basis and to allow Staff to give direction to keep the lot open during construction and times when parking is significantly impacted.

Council and Staff discussed snow removal and storage at the lot, short term parking needs, cost analysis, and the surrounding neighborhood. Compliance with the City's ordinance and the Special Land Use permit was also discussed.

It was moved by Councilmember Tobbe, seconded by Emaus to approve the opening of the overflow parking lot from May 1 thru September 30 pending further legal review.

Motion passed 7-0

SAINT PAUL STREET RIGHT OF WAY

Mr. Caruso spoke about Staff's review of the City owned right-of-way at Saint Paul St. and School Street, which was originally intended to be used as an extension between the two streets. Staff has determined the topography, traffic flow, and projected cost doesn't support the extension. Staff is recommending vacating the property and transferring the right-of-way to the adjacent lot owners. Tetra Tech will provide an engineering report, generate new legal descriptions, and do a site field inspection for an amount of up to \$3,000.

Council and Staff discussed obtaining more information regarding the buildability of the property, uncapping of taxes, and potential access issues.

It was moved by Councilmember Emaus, seconded by Gardner to authorize staff to move forward with the process of vacating the right-of-way at Saint Paul St. and School St.

Motion passed 7-0

CITY COUNCIL RETREAT

Manager Geinzer discussed scheduling the annual City Council Retreat for a weekend in December, or perhaps schedule a few evening work sessions during the week.

It was moved by Councilmember Bohn, seconded by Pettengill to set December 9 and 10 for the annual Fall Retreat.

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Motion passed 7-0

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 8:39 p.m., hearing and seeing none the Call to the Public was closed.

ADJOURNMENT

It was moved by Councilmember Tobbe, seconded by Emaus to adjourn the meeting at 8:39 p.m.

Motion passed 7-0

Kelly Haataja, Deputy City Clerk

James Muzzin, Mayor