

CITY OF BRIGHTON
CITY COUNCIL MEETING
CITY HALL
January 19, 2012

Regular Blue Sky - 7:00 pm: Review of Agenda Items for this evening's meeting

REGULAR SESSION - 7:30 P.M.

1. Call to order
2. Pledge of Allegiance
3. Roll Call
4. Consider approval of the Agenda
5. Approval of minutes: Regular Meeting and Closed Session of January 5, 2011
6. Eagle Scout Award proclamation
7. Mayor's Reading of Citizen Inquiries received since the last City Council Meeting
8. Call to the Public

Consent Agenda

9. Consider approval of Reappointments to the Arts & Culture Advisory Commission as recommended by the Mayor
10. Consider approval of two resolutions to allow two City employees to make MERS service credit purchases from their own personal funds
11. Consider approval of a resolution for the establishment of MERS-related Health Care Savings Program accounts pursuant to recently approved collective bargaining agreements

Policy Development & Customer Communications' action item

12. Receive updated 6-year Financial Forecast presentation and related report from the Finance Director and City Manager
13. Consider a motion to approve one of three possible pay and benefits study contract proposal options for the Michigan Municipal League's Staff for administrative non-union employees (excluding the City Manager) for comparison with comparable city governments and City Council review during the 2012 proposed budget review process
14. Consider review of proposed Chip and Seal pavement maintenance projects and consider a possible motion to direct staff to conduct a related competitive bidding process for City Council's approval for the 2012 construction season

Other Business

15. Information for City Customers
16. Receive updates from Council Member Liaisons to other Boards and Commissions
17. Call to the Public
18. Conduct a closed session at the request of the City Attorney to receive an attorney-client privilege opinion
19. Consider possible actions as may be recommended by the City Attorney
20. Conduct a closed session at the request of the City Attorney to receive an attorney-client privilege opinion
21. Consider possible actions as may be recommended by the City Attorney
22. Adjournment

MINUTES OF THE MEETING OF THE CITY COUNCIL OF BRIGHTON
HELD ON JANUARY 19, 2012 AT THE BRIGHTON CITY HALL
200 N. 1ST STREET, BRIGHTON, MICHIGAN

BLUE SKY SESSION

The Council conducted a Blue Sky Session at 7:00 p.m. Present were Mayor Muzzin, Mayor Pro-Tem Cooper, Councilmembers Schillinger, Bandkau, Bohn, Pipoly and Roblee. The Council reviewed the agenda items.

REGULAR SESSION

Mayor Muzzin called the regular meeting to order at 7:32 p.m. Following the Pledge of Allegiance, the roll was called, there being present were Mayor Muzzin, Mayor Pro-Tem Cooper, Councilmembers Schillinger, Bandkau, Pipoly, Roblee and Bohn. Also in attendance were Attorney Paul Burns and Staff members Dana Foster, Jennifer Burke, Diana Lowe, Amy Cyphert, Dave Blackmar, Tom Wightman, Kelly Hanna an audience of 9. Press and Media included Nicole Krawcke from The Patch and Tom Tolen from WHMI.

AGENDA APPROVAL

It was moved by Councilmember Bandkau, seconded by Roblee to approve the Agenda as amended. Delete item #20, Closed Session and item #21, Closed Session Possible Action. Motion passed 7-0.

MINUTES APPROVAL

It was moved by Councilmember Schillinger, seconded by Pipoly to approve the Regular Meeting minutes of January 5, 2012 as presented. Motion passed 7-0.

It was moved by Councilmember Roblee, seconded by Bohn to approve the Closed Session Meeting minutes of January 5, 2012 as presented. Motion passed 7-0.

EAGLE SCOUT PROCLAMATION

Mayor Muzzin read and presented an Eagle Scout Proclamation to Thomas Price.

Thomas Price stated his Eagle Scout project was to build a gazebo at the Howell Nature Center.

MINUTE APPROVAL

It was moved by Councilmember Schillinger, seconded by Cooper to approve the Closed Session Meeting minutes of December 15, 2011 as presented. Motion passed 7-0.

CITIZEN INQUIRIES

Susan Walters-Steinacker - Under what authority is the City of Brighton giving tax deductible receipts for donations to the Veterans Memorial Improvement Project Fund?

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City Manager, Dana Foster stated City Council approved a Resolution to create a Veteran's Memorial Fund for the purpose of being able to receive donations and it is under further review by the City Attorney's office to see if the Council needs to make any additional actions for donations to be tax-deductable.

Susan Walters-Steinacker - please state the total amount of tax dollars, or captured tax dollars, paid to purchase sculptures for or within the city.

CALL TO THE PUBLIC

Mayor Muzzin opened the Call to the Public at 7:41 p.m. The following comments were heard:

Pat Cole, Brighton City, request Resolution 11-24 be dissolved.

Hearing no further comments, Mayor Muzzin closed the Call to the Public at 8:46 p.m.

CONSENT AGENDA

It was moved by Councilmember Bandkau, seconded by Schillinger to approve the Consent Agenda. Motion passed 7-0.

The following items were approved on the Consent Agenda

1. Reappointed Christopher Tobbe and Mary Jo Takagi to the Arts & Culture Advisory Commission.
2. Adopted Resolution 12-01, Granting Officer Mike Mitchell the purchase of generic retirement service credits at his expense and Resolution 12-02, Granting Officer Robert Bradford the purchase of generic retirement service credits at his expense.
3. Adopted Resolution, 12-03, Establishing a MERS-related Health Care Savings Program account, pursuant to recently approved collective bargaining agreements.

FINANCIAL FORECAST

City Manager, Dana Foster briefed the Council on the updated 6-year Financial Forecast on the General Fund and the DDA Fund. He discussed how the Personal Property Tax affects these two Funds.

Finance Director, Kelly Hanna discussed General Fund Summary Key Highlights, General Funds Forecast Staff Assumptions, General Fund Forecast Summary Spreadsheet, General Fund Forecast Unreserved Fund Balance, Ad Valorem Taxable Value, DDA Fund Financial Forecast Revenue, DDA Fund Financial Forecast Summary, New Building in the DDA District-Where does the New Property Tax Dollar go?, A hypothetical Tax Bill of Building Valued at \$3 million in the DDA District.

City Manager, Dana Foster discussed all of the entities that benefit when new projects are developed in the DDA District and the Debt Management Policy. He thanked Kelly Hanna, Mayor Pro-Tem Cooper and Councilmember Bohn for their time with this Forecast.

PAY AND BENEFITS STUDY

It was moved by Councilmember Schillinger, seconded by Bandkau to approve \$5,850 for professional fees for a pay and benefits study contract proposal from the Michigan Municipal League's Staff for 13 classifications of administrative non-union employees to include the City Manager, with the complete study including market study of pay and benefits (using up to 12 comparable municipal government employers), job description review/update and point factor job evaluation. Motion passed 6-1 with Mayor Pro-Tem Cooper voting "no".

CHIP AND SEAL PAVEMENT MAINTENANCE

It was moved by Councilmember Bohn, seconded by Pipoly to direct Staff to put up for bid both Chip and Seal Pavement proposals that were presented at the January 5, 2012 City Council meeting. Motion passed 7-0.

CITY CUSTOMER INFORMATION

City Manager, Dana Foster there is an upcoming Worksession on January 26, 2012 at 6:30 p.m. on Debt Management Policy. The next focus group meeting will be conducted Wednesday at 6:30 at the Library. We are implementing the new payroll contract, which will result in cost reductions. He conducted information meetings with the affected employees and he gave credit to the City employees for going through the process.

Mayor Pro-Tem Cooper stated SELCRA changed their uniforms and their old uniforms were sent to the children in the Philippines.

Councilmember Bohn stated the Budget & Finance Subcommittee met and got a first view on the draft Debt Management Financial Policy.

Councilmember Pipoly stated the DDA Subcommittee approved a \$7,400 allocation for the ATV for snow plowing, further environmental studies on the lot for the potential parking structure and authorized an agreement with the Chamber of Commerce to facilitate and coordinate marketing for downtown events.

Mayor Muzzin read a letter he received from James Siford regarding the Siford award suggesting it is time to recognize someone else for this award and thanked Council for consideration of this request. The Brighton Area Fire Authority elected officers: Muzzin is Chairman, Mortensen is Vice-Chair, Schillinger is Treasurer and Corrigan is Secretary. The Brighton Area Fire Authority township leases were approved, the annual Awards will be at the Brighton Center for Performing Arts on February 3, 2012 at 7:00 p.m. and Chief O'Brien will be scheduling an appointment with staff for the 2011 review. The City of Brighton and Matt Modrack received awards at the State of the Chamber event.

CALL TO THE PUBLIC

Mayor Muzzin gave a Call to the Public at 9:11 p.m. Hearing no comment, Mayor Muzzin closed the Call to the Public.

ATTORNEY/CLIENT WRITTEN COMMUNICATION CLOSED SESSION

It was moved by Mayor Pro-Tem Cooper, seconded by Bandkau to go into Closed Session to discuss written Attorney/Client privilege communication pursuant to MCL 15.268(h) at 9:13 p.m. A roll call vote was taken. Yes: Schillinger, Bohn, Cooper, Muzzin, Bandkau, Roblee, Pipoly. No: none. Motion passed 7-0.

The Council convened into Closed Session at 9:14 p.m.

The Council reconvened the Regular Session at 9:17 p.m.

It was moved by Councilmember Roblee, seconded by Pipoly to authorize the settlement of Bank of American as authorized by the Attorney General.

Motion passed 7-0.

ADJOURNMENT

It was moved by Councilmember Pipoly, seconded by Cooper to adjourn the meeting at 9:18 p.m. Motion passed 7-0.

Diana Lowe, City Clerk

Jim Muzzin, Mayor