

**City of Brighton  
Arts & Culture Commission  
Minutes  
December 16, 2008**

**1. Call to Order/Introduction of Newly Appointed Commission Members**

Commission Member Lawrence called the meeting to order at 4:05 p.m. She introduced and welcomed the two new BACC members, MJ Tagaki and Tim Cusick. The following roll call was taken:

**2. Roll Call**

Eugene Juergens - Present  
Carole McGeehan - Present  
Kate Lawrence - Present  
Tim Cusick - Present  
MJ Tagaki - Present

Also present were Matt Modrack and Lauri French from City Staff and Paul Burns, City Attorney.

***Motion by Kate Lawrence, seconded by MJ Tagaki, to amend the December 16, 2008 agenda to add "Election of Chairperson" to replace that position formerly held by Carrie Pipoly, who has resigned. Carole Skog-McGeehan indicated her willingness to serve as Chairperson of the Commission. Motion passed unanimously.***

***Motion by Eugene Juergens, seconded by Kate Lawrence, to appoint Carole Skog-McGeehan as Chairperson of the Brighton Arts & Culture Commission for the remainder of her current term, which expires February 7, 2011. Motion passed unanimously.***

**3. Call to the Public**

Chairperson McGeehan made the call to the public at 4:10 p.m. with no response.

**4. Approval of the September 16, 2008 Minutes**

***Moved by Kate Lawrence, seconded by Carole McGeehan, to approve the meeting minutes as written. The motion carried 3-0-2.***

**5. Approval of the December 16, 2008 Agenda**

***Moved by Lawrence, seconded by McGeehan, to approve the agenda as amended. The motion carried unanimously.***

**6. Approval of October and November 2008 Financial Reports**

Member Lawrence explained to the new members that the balance in the BACC account came from a variety of donated funds from artists and individuals in the community.

***Moved by Kate Lawrence, seconded by Eugene Juergens, to approve the October and November 2008 Financial Reports as presented. The motion carried unanimously.***

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## New Business

### **7. Discussion of Insurance and Volunteer Issues – Paul Burns, City Attorney**

Paul Burns gave the Commission an overview of the City ordinance pertaining to the establishment of the Brighton Arts and Culture Commission including its term, Chairperson and objectives. All Boards and Commissions have to appoint City of Brighton residents. He advised that City Council has authority over and must approve expenditures for everything the Commission does. The Commission does not have authority to sign contracts; they can only make recommendations for Council approval. For all art purchased, the City has to take title to the artwork through a Bill of Sale that should be prepared by the City Attorney's office. The City has a blanket insurance policy and is entitled to governmental immunity in the course of City business. Paul's opinion is that BACC volunteers should be covered under the City's liability policy in most instances. An exception would be a BACC-sponsored fundraising event where alcohol is served; the City's insurance policy excludes those types of events and we would have to purchase a liquor liability policy with approval of City Council. Kate Lawrence asked if we should write a letter to Meadowbrook (insurance carrier) and/or the Michigan Municipal League describing the scope of BACC activities and whether they would be covered. Matt Modrack and Paul Burns volunteered to write the letter on behalf of the BACC.

### **8. BACC Meeting Schedule for 2009**

It was agreed to maintain the current third Tuesday of each month meeting schedule for 2009. Lauri French will provide the dates to the City Clerk's office for publication with all other City meetings.

## Old Business

### **9. Sergio De Giusti Donation ("Emergence")**

Kate Lawrence advised the members that Mr. De Giusti had donated a piece of art to the City which hangs in the lobby of City Hall and the two newspaper articles regarding the donation were handed out. Kate Lawrence signed a thank you letter to Mr. Giusti prepared by Staff.

## Other Business

### **10. Staff Updates**

- Chaely Chartier status report – discussed the report provided as a handout in the packet. Member Juergens noted that we have a few more months to work on getting artists to commit to the exhibit.
- Status of MCACA Grant – Lauri French reported that Staff submitted a revised budget report to MCACA on November 10, 2008 to reflect the \$3,000 grant award (versus the \$4,000 we requested). MCACA will pay us two-thirds (\$2,000) of the total grant amount upon receipt of funds from the Michigan Council for Arts and Cultural Affairs and the final amount upon submission of our final report.
- PSD Newsletter – Matt Modrack advised that he would like to include a BACC insert in the PSD monthly newsletter highlighting the art from the Brighton Biennial including a map. We would need one of the BACC members to write the article on one or two pieces a month and Staff would take the photographs. Carole McGeehan volunteered to write the articles, contact the artists, etc.

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**11. Call to the Public**

The call to the public was made at 5:10 p.m. Hearing none, the call to the public was closed.

**12. Adjournment**

Moved by Kate Lawrence, seconded by Eugene Juergens, to adjourn the meeting at 5:12 p.m. The motion carried unanimously.

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Lauri French, Community Development/Planning Clerk